



1. Facility users must first obtain a **reservation** for an NOR park shelter or open turf area and notify NOR staff that a vendor will be used at their **reservation**.
2. The vendor must abide by all local, state, and federal laws as well as NOR Ordinances during operation of equipment at NOR facilities.
3. Equipment must be set up and removed only by trained and qualified representatives of the vendor in compliance with manufacturer’s specifications.
4. The equipment must be placed on turf and situated so that proper clearance is maintained.
5. Stakes, as recommended by the manufacturer, must be used to secure inflatables and other types of equipment. Equipment must not be tied or tethered to trees, tables or other park amenities.
6. **NOR DOES NOT PROVIDE ELECTRICITY.** Vendors must provide a generator for equipment operation, inflation, and deflation as needed of the apparatus. The generator must be placed a safe distance from the equipment and electrical cords placed to prevent tripping hazards.
7. Vehicles are not permitted on NOR turf or walkways.
8. Equipment, including inflatables, may not be used during excessively windy conditions.
9. The vendor must provide users with instructions that reflect safe levels of operation.
10. The equipment must not be left unattended. Park user is responsible for supervising the equipment upon its delivery until such time as the equipment is picked up by the vendor.
11. Damage to the park facility directly attributable to the placement of any inflatable or equipment on NOR property will be the responsibility of the applicant and/or vendor.

**Insurance Requirements:** Vendors shall maintain General Liability Insurance in accordance with the District’s Insurance Requirements Guide for the entire period of eligibility as a vendor for reservations. Vendor shall provide an endorsement naming North of the River Recreation and Park District as an additional insured for the same period and ensure such coverage remains current and in effect without lapse.

**Indemnification:** User agrees to be solely responsible for any and all liability, claims, loss, damages, costs, and expenses, including attorney’s fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District’s facilities. User agrees to defend, indemnify, and hold harmless the District, its officers, agents, employees, and volunteers against any and all such claims, demands, causes of action, suits, and expenses, arising out of or resulting from its use of the District’s facilities.

I have read and agree to the terms and conditions set forth in this agreement.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_