



Quality Assurance Mission Statement: Through a Total Quality Concept, provide everyone who works, visits or participates in our facilities, parks and programs with a safe, enjoyable and fulfilling experience.

03/2026

PARK MAINTENANCE WORKER

FULL TIME

Must submit a DMV printout when applying.

DEADLINE TO APPLY: Friday, August 21, 2026

TO APPLY: Online applications only at: <https://www.governmentjobs.com/careers/norfun/>, submit a current DMV printout with online application.

RECRUITMENT PROCESS: Application, current DMV, and Supplemental Questionnaire (attached to online application) reviewed for minimum qualifications, and if selected to proceed, will be invited for a written test and oral interview(s).

BASIC FUNCTION: Provides routine and manual grounds maintenance functions and activities pertaining to park maintenance operations and practices.

BEGINNING SALARY RANGE: \$19.93 - \$21.98 + benefits

HOURS: Full time, 40 hours per week, Monday through Friday, and rotating weekends and holidays.

QUALIFICATIONS: Equivalent to one-year related experience in landscaping or grounds maintenance. Must possess a valid California Class C driver's license and driving record should be within District safety standards. Knowledge of common garden and hand tools and equipment; operation and maintenance of powered gardening equipment; walk-behind power equipment and small riding lawn mowers; basic plant materials; basic turf, irrigation, and construction practices; and cleaning and maintaining parks, facilities, structures, and pool areas. Ability to work outdoors in all weather conditions; safely and effectively operate landscape maintenance equipment; make minor field repairs and adjustments to tools and equipment; perform heavy work and a variety of routine grounds and building maintenance; willingness to perform required manual tasks; recognize unsafe equipment and conditions; prepare basic records and reports; understand, read and follow written and oral instructions; communicate effectively and interact courteously with other staff and the public; work alone on assigned routine tasks; work nights, weekends and holidays as required. Must be able to relate to other people beyond giving and receiving instructions; can get along with co-workers or peers without exhibiting behavioral extremes; perform work activities requiring negotiating, instructing, supervising, persuading, or speaking with others; and respond appropriately to feedback from a supervisor.

CONDITIONS OF EMPLOYMENT WITH THE DISTRICT: An offer of employment will be contingent upon passing the following:

- A background investigation will be conducted to include fingerprinting
- Must submit to a post offer medical exam, functional capacity exam and drug screen
- A valid California Class C driver's license throughout employment and driving record must comply with District safety standards.
- Must submit verification of your identity and citizenship or legal right to work in the United States.

PHYSICAL DEMANDS AND WORK ENVIRONMENT: Work activities are performed in an outdoor work environment, in all weather conditions, a standard shop, driving from site to site, operate various vehicles and related equipment and tools. Work near moving mechanical parts and frequent exposure to fumes airborne particles, equipment vibrations and loud noises. Work in confined areas and various heights. Work activities include lifting, carrying, and moving heavy objects up to 50 lbs.; walking, sitting, stooping, kneeling, climbing; operating a truck, tractor, cart, and related groundskeeping equipment; reading, writing, and effectively communicating with others. Work nights, weekends, holidays and multiple shifts when needed. The qualification requirements listed above are representative of the knowledge, skill, and/or ability required to perform the essential functions of the job. Physical demands and work environment characteristics are representative of

those an employee encounters while performing the essential functions of the job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

DUTIES AND RESPONSIBILITIES: The following typical tasks and responsibilities are representative of the position's essential duties. May not be assigned all duties listed, nor does this cover all duties which may be assigned.

- Performs manual work in the maintenance and routine care of all turf, trees, athletic fields, irrigation, hard surfaces, streetscapes and medians, playgrounds, shelters, restrooms, buildings, pools, and other related areas in a safe and efficient manner; cleans and clears trash and debris and potential dangerous conditions; lifts and dumps garbage cans; sweeps and mops building floors, shelters and restrooms; cleans and repairs BBQ's; participates in planting, trimming, pruning, weeding, edging, fertilizing, and mowing turf, trees, shrubs and hedges, flower beds, and streetscapes and medians; participates in cutting down limbs and trees and removes trimmings and cuttings.
- Participates in installation, repairing, maintaining, and operating irrigation systems, automatic sprinkler controllers, and sprinkler heads.
- Participates in preparing athletic fields for recreation programs.
- Participates in the inspection of parks and facilities for safety, appearance and vandalism; evaluates and reports on the conditions.
- Safely operates basic hand and power tools, various vehicles and basic ground maintenance equipment to include mowers, trucks, trailers, utility vehicles, sweepers, aerators, spreaders, and sprayers.
- Performs preventative and routine maintenance on equipment including minor adjustments and repairs, sharpening and cleaning.
- Assists with the installation and repair of parks equipment and with basic construction work.
- Participates in eliminating graffiti and makes minor repairs to vandalized facilities, paints playground equipment, facilities, fences, picnic tables, benches and other related structures.
- Responds to questions and complaints and explains and interprets general park information to the public.
- Assists with the set up and take down for special events.
- Maintains the required safety training designated for this position.
- Performs special projects and other work as assigned.

DISTRICT EXPECTATIONS OF THIS POSITION / QUALITY ASSURANCE:

- Consistently reports to work on time prepared to perform job duties
- Prioritizes and performs duties as workload necessitates
- Communicates regularly with supervisors about program issues
- Provides outstanding customer service
- Maintains respectful attitude
- Interact with customers and co-workers in a positive and courteous manner
- Responsible for the efficient and effective delivery of services

FULL TIME BENEFITS INCLUDE:

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| ◆ VACATION, SICK AND HOLIDAYS. | ◆ DISABILITY INSURANCE |
| ◆ MEDICAL, DENTAL, AND VISION INSURANCE | ◆ WORK-LIFE BALANCE |
| ◆ CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CAL-PERS) | ◆ EMERGENCY TRAVEL |
| ◆ GROUP LIFE INSURANCE | ◆ SOCIAL SECURITY |
| ◆ TRAVEL INSURANCE | |

SUPPLEMENTAL QUESTIONNAIRE

Park Maintenance Worker I

MUST PROVIDE ANSWERS TO THE FOLLOWING QUESTIONS AS PART OF THE APPLICATION PROCESS WHEN APPLYING.

1. The information provided in your application must support your selected answers to the supplemental questions. The information you provide will be verified and documentation may be required. Please be as honest and accurate as possible. You may be asked to demonstrate your knowledge and skills in a work sample or during an interview. By completing this supplemental questionnaire, you are attesting that the information you have provided is accurate. Any misstatements, omissions, or falsification of information may eliminate you from consideration or result in dismissal.
☐ Yes, I understand and agree
☐ No, I do not agree
2. Describe your experience with landscaping or ground maintenance and include if through personal experience and/or work experience.
3. Describe your experience with common gardening tools and equipment. Include your use of equipment and maintaining equipment.
4. List any special licenses, certification and training courses.
5. Describe your experience with sports field maintenance.
6. Describe your experience with basic facility maintenance.
7. Describe your experience working with the public.
8. This position is scheduled for 40 hours per week and will include rotating weekends and holidays that will require adjustments to the Monday through Friday work schedule as needed. Will you have any problems accommodating this schedule that includes some weekends and holidays?