



North of the River Recreation & Park District

NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING 3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312 MONDAY, JUNE 23, 2025, 4:30 P.M.

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON JENIFER VANALSTEIN AT 4:31 P.M.

2. ROLL CALL: BOARD MEMBERS PRESENT

JENIFER VANALSTEIN; MATT HOWARD; RYAN SKIDMORE

BOARD MEMBERS ABSENT

CRYSTAL MADDEN; BOB SMITH

CLERK PRESENT

JANETT MILLER

STAFF PRESENT

BRET HANEY; ALLISON BRYANT; ESTHER GRIJALVA; STEPH THISIUS; LAUREN CRONK;
JASMIN LOBASSO; MIKE EVANS

LEGAL COUNSEL

JACOB THOMASY

PUBLIC PRESENT

NONE

3. NOTICE OF MEETING BEING TAPED, FILMED, STREAMED OR BROADCASTED

Please be aware that a recording and broadcasting of tonight's meeting is being made and may capture images and/or sounds of those attending tonight's meeting.

4. FLAG SALUTE: Ryan Skidmore at 4:31 P.M.

5. APPROVAL OF AGENDA

Items requiring attention after the agenda is posted may be added to the agenda with 2/3 majority approval of the Board. Items to be added will be made available to the public at the meeting

Motion:Howard **Second:** Skidmore **Ayes:** Howard; VanAlstein; Skidmore

Noes: None **Absent:** Smith; Madden **Motion carried.**

6. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

No members of the public were present

7. CONSENT AGENDA

All matters listed under the Consent Agenda are deemed routine in nature. Information concerning these items has been forwarded to each Board Member prior to this meeting for their study. The Consent Agenda is acted upon in one motion unless members of the Board, staff, or public request discussion and/or removal of an item.

A. Posting of Agenda

Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

B. Minutes

Approval of Minutes from the Board of Directors' Regular Meeting Held May 19, 2025

C. Financial

Approval of Receipt of Bills and Invoices

D. Agreement with Standard School District to Provide an After-School and Summer Camp Safety and Education Program During the 2025-2026 School Year, Resolution #22-25

Staff request Board approval of the Agreement to provide an after-school summer camp safety and education program for Standard School District during 2025-2026 School Year.

E. Agreement for Afterschool Sports Programming for Norris School District During the 2025-2026 School Year, Resolution #23-25

RECOMMENDATION: Approve Consent Agenda

Motion: Howard **Second:** Skidmore **Ayes:** VanAlstein; Howard; Skidmore **Noes:** None **Absent:** Smith; Madden **Motion carried.**

8. BOARD BUSINESS

A. Adoption of Preliminary Appropriations Limit for Fiscal Year 2025-2026 and Setting the Date for the Public Hearing and Adoption of Final Appropriations Limit, Resolution #24-25

Staff requested adoption of Resolution #24-25 approving the FY 2025-2026 Preliminary Appropriation Limit and setting a date for the adoption of the Final Appropriation Limit. BOARD ADOPTED RESOLUTION #24-25 APPROVING THE FY 2025-2026 PRELIMINARY APPROPRIATION LIMIT AND SETTING THE PUBLIC HEARING DATE FOR JULY 21, 2025.

Motion: Howard **Second:** Skidmore **Ayes:** VanAlstein; Howard; Skidmore **Noes:** None **Absent:** Smith; Madden **Motion carried.**

B. Adoption of FY 2025-2026 Preliminary Operating Budget and Setting the Date for Public Hearing and Adoption of Final Operating Budget, Resolution #25-25

Referencing the FY 2025-2026 Preliminary Operating Budget document provided to the Board, Director of Finance Allison Bryant reviewed the content of the Preliminary Operating Budget and explained her process to the Board. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #25-25 APPROVING THE PRELIMINARY OPERATING BUDGET AND SETTING THE DATE FOR THE PUBLIC HEARING ON JULY 21, 2025.

Motion: Howard **Second:** Skidmore **Ayes:** VanAlstein; Howard; Skidmore **Noes:** None **Absent:** Smith; Madden **Motion carried.**

C. Adoption of FY 2025-2026 Preliminary Capital Improvement Budget and Setting the Date for Public Hearing and Adoption of Final Capital Improvement Budget, Resolution #26-25

Referencing the FY 2025-2026 Preliminary Capital Improvement Budget, Director of Finance Allison Bryant reviewed the content of the Preliminary Capital Improvement Budget including Austin Creek Park, King Ranch Park Sites and NOR Master and Maintenance Plan. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #26-25 APPROVING THE PRELIMINARY CAPITAL IMPROVEMENT AND BUDGET AND SETTING THE DATE FOR THE PUBLIC HEARING ON JULY 21, 2025.

Motion: Skidmore **Second:** Howard **Ayes:** VanAlstein; Howard; Skidmore **Noes:** None **Absent:** Smith; Madden **Motion carried.**

D. Amendment to Agreement with Kern Community College District for Use of NOR Facilities for Bakersfield College Course Offerings, Resolution #27-25

Staff requests Board approval of amendment to the Kern Community College District for the use of NOR facilities for Bakersfield College Courses. Director of Recreation Lauren Cronk informs the Board that Bakersfield College has requested to extend the agreement four more years. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #27-25 APPROVING THE AMENDMENT TO THE AGREEMENT WITH KERN COMMUNITY COLLEGE DISTRICT FOR THE USE OF NOR FACILITIES.

Motion: Howard **Second:** Skidmore **Ayes:** VanAlstein; Howard; Skidmore **Noes:** None **Absent:** Smith; Madden **Motion carried.**

E. Retroactive Approval of a Change Order for Greenacres Community Park Picnic Shelter, Resolution #28-25

Staff requests Board approval of the change order for the abatement asbestos material on the existing picnic shelter at Greenacres Community Park. Kern County requires inspections for asbestos for older facilities that are scheduled to be demolished; upon inspection asbestos was found. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #28-25 APPROVING THE RETROACTIVE APPROVAL OF A CHANGE ORDER FOR GREENACRES COMMUNITY PARK PICNIC SHELTER.

Motion: Skidmore **Second:** Howard **Ayes:** VanAlstein; Howard; Skidmore **Noes:** None **Absent:** Smith; Madden **Motion carried.**

F. Adoption of Code of Conduct, Policy #8-103, Resolution #29-25

Staff requests Board approval of adoption of code of conduct, policy #8-103. The policy provided to the Board is intended to support staff as behavioral conduct arises. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #29-25 APPROVING THE ADOPTION OF CODE OF CONDUCT, POLICY #8-103.

Motion: Howard **Second:** Skidmore **Ayes:** VanAlstein; Howard; Skidmore **Noes:** None **Absent:** Smith; Madden **Motion carried.**

9. STAFF REPORTS

A. General Manager

General Manager Bret Haney thanked Director of Finance Allison Bryant and Directors for all the hard work that went into the preliminary budget report. Mr. Haney reported that NOR won the Ted Winslow CAPRI Safety Award for Cycle XIX visit conducted last year.

B. Capital Improvement Projects

Director of Planning and Construction Steph Thisius updated the Board on a parcel map merger and zone change is ready and the annexation procedure is expected to take another year. Ms. Thisius offered Park tours of Bark Park or Stockdale River Ranch to the Board.

C. Financial

Director of Finance Allison Bryant commented that interviews are scheduled for the Accountant and Account Clerk II A/P positions.

D. Personnel

Director of Human Resources Esther Grijalva reviewed the open and close positions.

E. Parks Division

Director of Operations and Maintenance Mike Evans reported that park staff completed furnishing installation for Fruitvale Norris and Emerald Cove. Mr. Evans added that park staff receive picnic table order and staff has assembled them and await installation. Park staff are keeping up with broken sprinklers and all work is going to be tracked through Cartegraph. Mr. Evans commented that the new Maintenance Technician is integrating well with Maintenance team.

F. Recreation

Director of Recreation Lauren Cronk highlighted current and upcoming programs including Bricks 4 Kidz, Ready, Set, Cook, and KCSOS partnership.

G. Community Relations

Director of Community Relations Jasmin LoBasso reported that NOR was nominated and won the Beautiful Bakersfield Award for the Annual NOR Christmas Parade; the award was received by Recreation Manager Jackie Tafoya. Ms. LoBasso added that the Foundation has a fully approved board and the California Resource Department has partnered with NOR again this year to sponsor a net zero carbon activities program, NOR Discovery sports and Senior chair exercise class.

H. Training

Reports Received and Filed.

10. CORRESPONDENCE

No Correspondence was received in June

11. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

BOB SMITH- Absent

CRYSTAL MADDEN- Absent

RYAN SKIDMORE-No comment

JENIFER VANALSTEIN- No comment

MATT HOWARD- No comment

12. ADJOURNMENT

The meeting was adjourned at 5:08 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on July 21, 2025, 4:30 p.m. at the Riverlakes Ranch Community Center and District Administrative Complex.

Minutes to be approved at Board
Meeting held on July 21, 2025



Bret Haney (Jul 24, 2025 09:52:02 PDT)

Bret Haney, General Manager



Janett Miller, Clerk of the Board



Jenifer VanAlstein (Jul 24, 2025 09:51:18 PDT)

Jenifer VanAlstein, Chairperson

June 23, 2025 Board Meeting Minutes

Final Audit Report

2025-07-24

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