



1. NOR customers must first obtain a **reservation** for an NOR park shelter, open turf area, or indoor facility and notify NOR staff that a vendor will be used at their **reservation**.
2. The vendor must abide by all local, state, and federal laws as well as NOR Ordinances while at NOR facilities.
3. **NOR DOES NOT PROVIDE FOOD HANDLING FACILITIES.** Vendors must provide their own equipment and facilities for the handling and distribution of food in both parks and buildings. NOR does not provide kitchens or rooms for food preparation. NOR customers may reserve a Cater Area as part of their reservation, but food preparation and use of appliances are prohibited. The Cater Area is not automatically included in reservations and not guaranteed to the NOR customer or food vendor. NOR does not provide electricity at outdoor facilities.
4. Vehicles, including food trucks, trailers, or portable carts, are not permitted on NOR turf or walkways at any time. When not associated with a reservation made by an NOR customer, vehicles may not park on District property and must comply with all applicable local parking laws when using public streets. When associated with a reservation made by an NOR customer, vehicles may park in designated vehicle spaces within District parking lots and must remain within the as signed parking space(s). Vendors may not extend beyond the vehicle footprint into adjacent stalls, drive aisles, or pedestrian areas, and may not establish customer lines or queuing within parking lots. Accessible parking spaces may not be used by vendors.
5. The vendor may set up a temporary food preparation area with a pop-up tent and other equipment, as long as all other policies and local, state, and federal laws are abided.
6. No other individual besides the food vendor and its agents may handle or serve food.
7. Equipment must not be left unattended.
8. Damage to NOR facilities directly attributable to the placement of any equipment on NOR property will be the responsibility of the applicant and/or vendor.
9. No alcohol is permitted on NOR property. Glass bottles or containers are prohibited.
10. Vendors must have their issued NOR permit on-site and available for inspection by Rangers at all times while operating on District property.

Insurance Requirements: Vendors shall maintain General Liability Insurance in accordance with the District’s Insurance Requirements Guide for the entire period of eligibility as a vendor for reservations. Vendor shall provide an endorsement naming North of the River Recreation and Park District as an additional insured for the same period and ensure such coverage remains current and in effect without lapse.

Indemnification: User agrees to be solely responsible for any and all liability, claims, loss, damages, costs, and expenses, including attorney’s fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District’s facilities. User agrees to defend, indemnify, and hold harmless the District, its officers, agents, employees, and volunteers against any and all such claims, demands, causes of action, suits, and expenses, arising out of or resulting from its use of the District’s facilities.

I have read and agree to the terms and conditions set forth in this agreement.

Name: _____ Date: _____

Title: _____

Signature: _____