



# North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' SPECIAL MEETING  
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312  
MONDAY, MAY 22, 2023, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

**1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:15 P.M.**

**2. ROLL CALL:**

**BOARD MEMBERS PRESENT**  
BROOKS DOUGLASS (ARRIVED AT 5:17 P.M.);  
CRYSTAL MADDEN; STEVE RUETTGERS

**BOARD MEMBERS ABSENT**  
JAMES NABORS; JENIFER VANALSTEIN

**STAFF PRESENT**  
MIKE EVANS; RACHEAL GARCIA; BRET HANEY;  
WAYNE MCARTHUR; STEPH THISIUS-SANDERS

**LEGAL COUNSEL**  
NONE

**PUBLIC PRESENT**  
NONE

**3. FLAG SALUTE:** General Manager Bret Haney led the flag salute.

**4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

No Comment

**5. CONSENT AGENDA**

**A. Approval of Secretary Declaration of Posting of Agenda 24 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 24 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Madden; Douglass: Ayes: Douglass; Madden; Ruetters.**

**Noes: None. Absent: Nabors; VanAlstein. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held April 17, 2023**

Request by Clerk of the Board of Directors to approve the minutes from the April 17, 2023 Regular Board Meeting. BOARD APPROVED MINUTES.

**Madden; Douglass: Ayes: Douglass; Madden; Ruetters.**

**Noes: None. Absent: Nabors; VanAlstein. Motion carried.**

**C. Receive and File Bills and Invoice**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Madden; Douglass: Ayes: Douglass; Madden; Ruetters.**

**Noes: None. Absent: Nabors; VanAlstein. Motion carried.**

**D. Approval of Bills Exceeding Policy Limit**

Accounts Payable Clerk Tammy Sturtevant requested approval of the bills exceeding policy limit related to Black Mountain Software Annual Service Support and Westamerica Bank Lease Agreement #11-005. BOARD APPROVED THE BILLS EXCEEDING POLICY LIMIT.

**Madden; Douglass: Ayes: Douglass; Madden; Ruetters.**

**Noes: None. Absent: Nabors; VanAlstein. Motion carried.**

**6. PUBLIC HEARING**

**A. Public Hearing and Approval of FY 2023-2024 Chevron North Meadows Assessments, Resolution #11-23**

Chairperson Steve Ruetters opened the public hearing. No comments were received from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #11-23 AUTHORIZING AN INCREASE TO THE FY 2023-2024 ASSESSMENT FEES IN THE CHEVRON NORTH MEADOWS MAINTENANCE DISTRICT IN THE AMOUNT OF 5.40%.

**Madden; Douglass: Ayes: Douglass; Madden; Ruetters.**

**Noes: None. Absent: Nabors; VanAlstein. Motion carried.**

**B. Public Hearing and Approval of FY 2023-2024 NOR Park Maintenance Assessments, Resolution #12-23**

Chairperson Steve Ruetters opened the public hearing. No comments were received from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #12-23 AUTHORIZING AN INCREASE TO THE FY 2023-2024

ASSESSMENT FEES IN THE NOR PARK MAINTENANCE DISTRICT IN THE AMOUNT OF 5.40%.

**Douglass; Madden: Ayes: Douglass; Madden; Ruetters.**

**Noes: None. Absent: Nabors; VanAlstein. Motion carried.**

## 7. BOARD BUSINESS

### A. Approval of Upgrade and Replacement of Fire Alert System for Greenacres Community Center, Resolution #13-23

Superintendent of Parks and Facilities Mike Evans requested approval of upgrade and replacement of the fire alert system for Greenacres Community Center. The existing system is antiquated with the original components providing negligible monitoring and warning. The system will be replaced with a modern Honeywell Notifier emergency communication system. Staff responded to board inquiries. BOARD ADOPTED RESOLUTION #13-23 APPROVING THE UPGRADE AND REPLACEMENT OF FIRE ALERT SYSTEM FOR GREENACRES COMMUNITY CENTER.

**Madden; Douglass: Ayes: Douglass; Madden; Ruetters.**

**Noes: None. Absent: Nabors; VanAlstein. Motion carried.**

## 8. STAFF REPORTS

### A. General Manager

General Manager Bret Haney thanked the Board for entrusting him with the role of General Manager. Mr. Haney informed the Board that the month has been exciting and filled with information from the great team at the District. He provided an update on the workers' compensation and liability insurance research. Mr. Haney commented that the budget will be discussed at the June meeting and he would like to find savings where possible. He requested that the Board direct interests and requests through him.

### B. Capital Improvement Projects

Planning and Construction Director Steph Thisius-Sanders reported that the Board has been invited to the Stockdale River Ranch groundbreaking event on June 1, 2023, at 1:30 p.m., and noted an R.S.V.P. is required for the event.

### C. Financial

Finance Director Wayne McArthur reported that staff will be focusing on the budget for the next couple of months.

### D. Personnel

No Report

### E. Parks Division

Superintendent of Parks and Facilities Mike Evans reported that three major maintenance projects were advertised, including the Greenacres Community Center roofing, sports court resurfacing, and Riverview Park perimeter fencing. Staff is expecting to have recommendations at the June meeting.

### F. Recreation and Community Services

General Manager Bret Haney informed the Board of three new programs, including the Virtual Scavenger Hunt, Senior Marketplace, and Kiddos in the Kitchen.

**G. Training**

Reports Received and Filed.

**9. CORRESPONDENCE**

No Correspondence

**10. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

**BROOKS DOUGLASS** thanked staff for meeting with the board. Mr. Douglass commented that he likes to see maintenance projects but would also like to see a balance of projects that the community can see.

**CRYSTAL MADDEN** – No Comment


**STEVE RUETTGERS** – No Comment

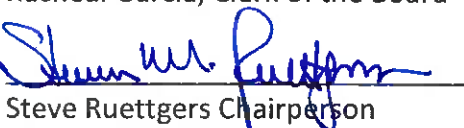
**11. ADJOURNMENT**

The meeting was adjourned at 5:33 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on June 19, 2023.

Minutes to be approved at Board  
Meeting held on June 19, 2023

  
Bret Haney, General Manager

  
Racheal Garcia, Clerk of the Board

  
Steve Ruettgers Chairperson