



North of the River
recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, JANUARY 22, 2024, 5:00 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

1. CALL TO ORDER: BOARD MEETING CONVENED BY VICE CHAIRPERSON JENIFER VANALSTEIN AT 5:01 P.M.

2. ROLL CALL: BOARD MEMBERS PRESENT
BOB SMITH; CRYSTAL MADDEN (5:17pm); RYAN SKIDMORE;
JENIFER VANALSTEIN; JAMES NABORS
BOARD MEMBERS ABSENT

STAFF PRESENT

MIKE EVANS; JANETT MILLER; ESTHER GRIJALVA;
BRET HANEY; JASMIN LOBASSO; WAYNE MCARTHUR
STEPH THISIUS-SANDERS

LEGAL COUNSEL

JACOB THOMASY

PUBLIC PRESENT

RACHEAL GARCIA (LEFT AT 7:06PM); Justin Bailey (LEFT AT
6:56PM)

3. FLAG SALUTE: Vice Chairperson Jenifer VanAlstein led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

Justin Bailey introduced himself to the Board in regard to the Austin Creek Park Project. Mr. Bailey submitted a proposal and awaits review.

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Nabors; Skidmore: Ayes: Smith; Skidmore; VanAlstein; Nabors.

Noes: None. Absent: Madden. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held December 18, 2023

Request by Clerk of the Board of Directors to approve the minutes from the December 18, 2023 Regular Board Meeting. BOARD APPROVED MINUTES.

Nabors; Skidmore: Ayes: Smith; Skidmore; VanAlstein; Nabors.

Noes: None. Absent: Madden. Motion carried.

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Nabors; Skidmore: Ayes: Smith; Skidmore; VanAlstein; Nabors.

Noes: None. Absent: Madden. Motion carried.

D. Approval of Extension of Lease Agreement with Rosedale Union School District, Resolution #01-24

Staff requested approval of Resolution #01-24 approving the extension of lease agreement. The agreement defines the responsibility of both agencies and allows for extension to the end of 2024. BOARD APPROVED THE EXTENSION OF LEASE AGREEMENT.

Nabors; Skidmore: Ayes: Smith; Skidmore; VanAlstein; Nabors.

Noes: None. Absent: Madden. Motion carried.

6. BOARD BUSINESS

A. Review and Discussion Regarding the Board Meeting Attendance Policy

General Manager reviewed the proposed update to the Board Meeting Attendance Policy. Mr. Haney responded to Board inquiries. The Board did not provide any suggested changes to the update.

B. Approval of Full Time Administrative Coordinator Position, Resolution #02-24

Finance Director Wayne McArthur requested approval of a full-time Administrative Coordinator. The position will provide analysis, technical assistance and administrative guidance on matters affecting the Business Services department. Staff responded to Board inquiries. AFTER DISCUSSION, BOARD APPROVED THE FULL TIME ADMINISTRATIVE COORDINATOR POSITION.

Madden; Nabors: Ayes: Smith; Madden; Skidmore; VanAlstein, Nabors.

Noes: None. Absent: Motion carried.

C. Fiscal Year 2024-2025 Capital Improvement Projects Workshop

Planning and Construction Director Steph Thisius-Sanders facilitated the fiscal year 2024-2025 Capital Improvement Workshop. Ms. Thisius-Sanders reviewed the department's areas of responsibilities, achievements from last fiscal year, department's goals, fiscal year 2024-2025 goals, and the District development.

7. STAFF REPORTS

A. General Manager

General Manager Bret Haney thanked Racheal Garcia for years of service. Mr. Haney updated the Board of the upcoming California Parks and Recreation Society Inc (CPRS) Conference.

B. Capital Improvement Projects

Planning and Construction Director Steph Thisius-Sanders advises the Board to look over the Capital Improvement Project (CIP) Board Packets.

C. Financial

Finance Director Wayne McArthur thanked the Board for their approval of the new FULL TIME ADMINISTRATIVE COORDINATOR POSITION.

D. Personnel

Human Resource Director Esther Grijalva reviewed the open positions.

E. Parks Division

Superintendent of Parks and Facilities Mike Evans reported the completion of resurfacing the Pickle-Plex and Tennis courts, and phase one of the Pool House Project.

F. Recreation and Community Services

Superintendent of Recreation and Community Services Jasmin LoBasso reviewed the Christmas parade entries, attendance, and sponsors. She reported the success of the Santa Mailbox. Ms. LoBasso also commented that the Skateboard Camp will return do to popular demand.

G. Training

Reports Received and Filed.

8. CORRESPONDENCE

No Correspondence

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

BOB SMITH is happy to be here.

CRYSTAL MADDEN thanked Racheal Garcia for her hard work and Steph Thisius-Sanders for an excellent CIP presentation. She also commented on the great job Jasmin LoBasso is doing promoting North of the River Recreation and Park District.

RYAN SKIDMORE – No Comment

JENIFER VANALSTEIN – No Comment

JAMES NABORS – No Comment

10. ADJOURNMENT

The meeting was adjourned at 7:06 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on February 20, 2024.

Minutes to be approved at Board
Meeting held on February 20, 2024



Bret Haney, General Manager



Janett Miller, Clerk of the Board



Crystal Madden, Chairperson