



# North of the River Recreation & Park District

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312  
MONDAY, AUGUST 19, 2024, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

**1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON CRYSTAL MADDEN AT 5:30 P.M.**

- 2. ROLL CALL:**
- BOARD MEMBERS PRESENT**  
CRYSTAL MADDEN; JENIFER VANALSTEIN; RYAN SKIDMORE; MATT HOWARD;  
BOB SMITH; JANETT MILLER
  - BOARD MEMBERS ABSENT**  
NONE
  - STAFF PRESENT**  
BRET HANEY; WAYNE MCARTHUR; ESTHER GRIJALVA; STEPH THISIUS;  
JASMIN LOBASSO; MIKE EVANS
  - LEGAL COUNSEL**  
JACOB THOMASY
  - PUBLIC PRESENT**  
NONE

**3. NOTICE OF MEETING BEING TAPED, FILMED, STREAMED OR BROADCASTED**

Please be aware that a recording and broadcasting of tonight's meeting is being made and may capture images and/or sounds of those attending tonight's meeting.

**4. FLAG SALUTE:** Chairperson Crystal Madden led the flag salute.

**5. APPROVAL OF AGENDA**

Items requiring attention after the agenda is posted may be added to the agenda with 2/3 majority approval of the Board. Items to be added will be made available to the public at the meeting

**Motion:** VanAlstein **Second:** Howard **Ayes:** Madden; VanAlstein; Howard; Skidmore; Smith **Noes:** None **Absent:** None **Motion carried.**

**6. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting’s agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

No comments

**7. CONSENT AGENDA**

All matters listed under the Consent Agenda are deemed routine in nature. Information concerning these items has been forwarded to each Board Member prior to this meeting for their study. The Consent Agenda is acted upon in one motion unless members of the Board, staff, or public request discussion and/or removal of an item.

**A. Posting of Agenda**

Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting.

**B. Minutes**

Approval of Regular Minutes July 15, 2024.

**C. Financial**

Approval of Bills and Invoices

**D. Agreement for Afterschool Sports Programming for Norris School District During the 2024-2025 School Year**

Staff requests Board approval of the Agreement to provide Afterschool Sports Programming for Norris School District during the 2024-2025 School Year, Resolution #26-24

**E. Modification to the Agreement for Afterschool Sports Programming for Fruitvale School District During the 2024-2025 School Year**

Staff requests Board approval to modify insurance requirements on the previously approved agreement with Fruitvale School District to provide Afterschool Sports Programming for Fruitvale School District during the 2024-2025 School Year, Resolution #27-24

**RECOMMENDATION:** Approve Consent Agenda

**Motion:** Skidmore **Second:** Howard **Ayes:** Madden; VanAlstein; Howard; Skidmore; Smith **Noes:** None **Absent:** None **Motion carried.**

**8. BOARD BUSINESS**

**A. Approval of Agreement of Acquisition and Development of North King Ranch Sites, Resolution #24-24**

Director of Planning and Construction Steph Thisius requested the approval of resolutions #24-24 approving the agreement with V Lions, LLC et. Al. for the development of North King Ranch Sites, tract 7093 and 7186. Staff responded to Board inquiries. AFTER DISCUSSION, BOARD

ADOPTED RESOLUTION #24-24 APPROVING AGREEMENT WITH V LIONS, LLC ET. AL. FOR THE DEVELOPMENT OF NORTH KING RANCH SITES.

**Motion:** VanAlstein **Second:** Howard **Ayes:** Madden; VanAlstein; Howard; Skidmore; Smith  
**Noes:** None **Absent:** None **Motion carried.**

- B. Approval of Contract with Provost and Pritchard for Engineering Services, Resolution #25-24**  
Director of Planning and Construction Steph Thisius requested the approval of the contract with Provost and Pritchard for engineering services. With the approval of the budget NOR can move forward with annexation and other various tasks for the future park at Austin Creek Avenue and Jenkins Road. This contract will provide engineering services on site and NOR staff will be involved in every step. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #25-24 APPROVING CONTRACT WITH PROVOST AND PRITCHARD FOR ENGINEERING SERVICES.

**Motion:** VanAlstein **Second:** Smith **Ayes:** Madden; VanAlstein; Howard; Skidmore; Smith **Noes:** None **Absent:** None **Motion carried.**

- C. Agreement for Afterschool Jr Theatre for Rosedale Union School District During the 2024-25 School Year, Resolution #28-24**  
Director of Community Relations Jasmin LoBasso requested approval of the agreement with Rosedale Union School District. This agreement will provide Afterschool Jr. Theatre programming to seven school sites from first grade to sixth grade students. Staff responded to Board inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #28-24 APPROVING AGREEMENT FOR AFTERSCHOOL JR THEATRE FOR ROSEDALE UNION SCHOOL DISTRICT DURING THE 2024-25 SCHOOL YEAR.

**Motion:** Howard **Second:** Smith **Ayes:** Madden; VanAlstein; Howard; Skidmore; Smith **Noes:** None **Absent:** None **Motion carried.**

- D. Month-to-Month Extension of Lease Agreement with Community Action Partnership of Kern for the WillowTree Facility at Riverview Park, Resolution #29-24**  
Director of Community Relations Jasmin LoBasso requested approval of a month-to-month extension of the lease agreement with Community Action Partnership of Kern (CAPK). This lease agreement gives the Community Action Partnership of Kern the flexibility to extend their lease agreement after the expiration date. With the building currently used by CAPK becoming available in the near future, the CO-OP and Neighborhood Place programs will migrate to that building. This relocation will keep kids safe and separated from other recreational activities and will provide more recreational rooms. Staff responded to Board inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #29-24 APPROVING A MONTH-TO-MONTH EXTENSION OF LEASE AGREEMENT WITH COMMUNITY ACTION PARTNERSHIP OF KERN FOR THE WILLOWTREE FACILITY AT RIVERVIEW PARK.

**Motion:** Howard **Second:** VanAlstein **Ayes:** Madden; VanAlstein; Howard; Skidmore; Smith  
**Noes:** None **Absent:** None **Motion carried.**

**E. Approval of “piggyback” Bid/Proposal Omnia Partners Contract #20469 for the Purchase of a 12-foot Diesel Mower, Resolution #30-24**

Director of Operation and Maintenance Mike Evans requested approval of “piggyback” bid/proposal Omnia Partners contract #20469 for the purchase of 12-foot diesel mower. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #30-24 APPROVING PURCHASE OF NEW MOWER FROM CALIFORANIA TURF EQUIPMENT AND SUPPLY, INC.

**Motion:** Skidmore **Second:** VanAlstein **Ayes:** Madden; VanAlstein; Howard; Skidmore; Smith  
**Noes:** None **Absent:** None **Motion carried.**

**STAFF REPORTS**

**A. General Manager**

General Manager Bret Haney updated the Board on the CAPRI Audit, NOR had points taken away for minor things; one for a new category that NOR had no knowledge about, and second for safety meeting minutes were not submitted to CAPRI during the learning period of new safety clerk. The Safety inspector was extremely impressed with all of NOR’s facilities. Mr. Haney mentioned that NOR had eleven applicants applied for the position of Director of Recreation and four applicants are selected for interviews next week. Mr. Haney commented that the council is in the process of drafting an agreement with the Batey family that will go to NOR and the Batey’s for review.

**B. Capital Improvement Projects**

Director of Planning and Construction Steph Thisius updated the Board on two park developments, Standard Park and Stockdale River Ranch. The Planning Department received an email from the Office of Grants and Local Services (OGALS) informing NOR that Standard Park renovation project application has been approved and signed by the National Park Service but NOR staff and everyone involved in this project will need to complete a workshop in order to receive the contract. Ms. Thisius added that Stockdale River Ranch vertical post studs are being installed.

**C. Financial**

Director of Finance Wayne McArthur reported that the business office is finishing the end-of-the-year reports and gathering data for the audit.

**D. Personnel**

Director of Human Resources Esther Grijalva reviewed the open positions. Ms. Grijalva reported that NOR interview and selected a candidate for the Maintenance and Safety Manager position. Ms. Grijalva mentions that some positions will need to be reevaluated.

**E. Parks Division**

Director of Operations and Maintenance Mike Evans reported that maintenance and park staff completed the Riverview fence project. Mr. Evans commented that the park maintenance staff is working hard to keep NOR parks clean and safe for patrons and that Maintenance reviewed in-house projects, adding them to the maintenance calendar along with the Major Maintenance projects in preparation for the new Maintenance and Safety Manager.

**F. Recreation and Community Services**

Director of Community Relations Jasmin LoBasso reported to the Board all the new special events projects that are happening this year: Veteran’s Day Plant a Flag, Love Your Park at Riverview, and Holiday Lights Contest. Ms. LoBasso also highlighted a new sponsor, League of Dreams, new classes, the return of primary sports, and new senior programs. Ms. LoBasso mentioned that the new partnership with Bakersfield College is for four daytime classes for now with an intention to add more.

**G. Training**

Reports Received and Filed.

**9. CORRESPONDENCE**

No correspondence was received in August.

**10. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

**BOB SMITH** wants to know that the process is for streamlining our interface.

**CRYSTAL MADDEN** mentioned that the fun book is cute and that it is adult and kid friendly.

**RYAN SKIDMORE** – No Comment

**JENIFER VANALSTEIN** – mentioned that she will not be at the next meeting.

**JAMES NABORS** – No Comment

**11. ADJOURNMENT**

The meeting was adjourned at 6:26p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on September 16, 2024, 5:30 p.m. at the Riverlakes Ranch Community Center and District Administrative Complex.

Minutes to be approved at Board Meeting held on October 21, 2024

**Bret Haney**

Bret Haney, General Manager

**Janett Miller**

Janett Miller, Clerk of the Board

**Cmadden**

Crystal Madden, Chairperson

Signature:   
Crystal Madden (Nov 19, 2024 13:52 PST)

Email: cagordon32@gmail.com

Signature:   
Bret Haney (Nov 19, 2024 13:55 PST)

Email: bhaney@norrecreation.org

Signature: 

Email: jmiller@norrecreation.org












# 7B 08-19-2024 Minutes

Final Audit Report

2024-11-19

|                 |  |
|-----------------|--|
| Created:        | 2024-11-19                                   |
| By:             | Janett Miller (jmiller@norrecreation.org)    |
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