



North of the River
recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, MAY 17, 2021, 5:30 P.M.
MEETING CONDUCTED VIA WEBEX**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

1. CALL TO ORDER: BOARD MEETING CONVENED BY VICE CHAIRPERSON STEVE RUETTGERS AT 5:31 P.M.

2. ROLL CALL:

BOARD MEMBERS PRESENT
DONNA CLOPTON; BROOKS DOUGLASS; JIM ECKROTH;
STEVE RUETTGERS

BOARD MEMBERS ABSENT
NONE

STAFF PRESENT
RACHEAL GARCIA; ESTHER GRIJALVA; LISA PLANK;
ROBERT MARTIN; WAYNE MCARTHUR; SONIA QUILL;
STEPH THISIUS-SANDERS; BETH VAGLE

LEGAL COUNSEL
NONE

PUBLIC PRESENT
MATTHEW DUARTE

3. FLAG SALUTE: Vice Chairperson Steve Ruetters led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

NO PUBLIC COMMENT

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Eckroth; Clopton: Ayes: Clopton; Douglass; Eckroth; Ruetters.

Noes: None. Absent: None. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held April 19, 2021

Request by Clerk of the Board of Directors to approve the minutes from the April 19, 2021 Regular Board Meeting. BOARD APPROVED MINUTES.

Eckroth; Clopton: Ayes: Clopton; Douglass; Eckroth; Ruetters.

Noes: None. Absent: None. Motion carried.

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Eckroth; Clopton: Ayes: Clopton; Douglass; Eckroth; Ruetters.

Noes: None. Absent: None. Motion carried.

D. Approval of Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of the bills exceeding policy limit related to Black Mountain Software Annual Service Support and Westamerica Bank Lease Agreement #11-005 FY 2020/2021.

Eckroth; Clopton: Ayes: Clopton; Douglass; Eckroth; Ruetters.

Noes: None. Absent: None. Motion carried.

6. PUBLIC HEARING

A. Public Hearing and Approval of FY 2021-2022 Chevron North Meadows Assessments, Resolution #11-21

Vice Chairperson Steve Ruetters opened the public hearing. No comments were received from the public. The hearing then closed. BOARD ADOPTED RESOLUTION #11-21 AUTHORIZING NO INCREASE TO THE FY 2021-2022 ASSESSMENT FEES IN THE CHEVRON NORTH MEADOWS MAINTENANCE DISTRICT.

Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Ruetters.

Noes: None. Absent: None. Motion carried.

B. Public Hearing and Approval of FY 2021-2022 NOR Park Maintenance Assessments, Resolution #12-21

Vice Chairperson Steve Ruetters opened the public hearing. No comments were received from the public. The hearing then closed. BOARD ADOPTED

RESOLUTION #12-21 AUTHORIZING NO INCREASE TO THE FY 2021-2022 ASSESSMENT FEES IN THE NOR PARK MAINTENANCE DISTRICT.

Douglass; Eckroth: Ayes: Clopton; Douglass; Eckroth; Ruetters.

Noes: None. Absent: None. Motion carried.

7. BOARD BUSINESS

A. Matthew Duarte – Administrator of California Association of Park and Recreation Indemnity (C.A.P.R.I)

Vice Chairperson Steve Ruetters introduced Matthew Duarte- Administrator of California Association of Park and Recreation Indemnity. Mr. Duarte introduced himself and provided a history of C.A.P.R.I. Mr. Duarte reviewed the Workers' Comp Premium decrease and the General Liability and Property Premium increase for the upcoming fiscal year. Mr. Duarte responded to Board inquiries.

B. Approval to Contract for District-wide ADA Transition Plan, Resolution #13-21

Park Planner/Landscape Architect Steph Thisius-Sanders requested adoption of Resolution #13-21 approving a contract for a District-wide ADA Transition Plan. Ms. Thisius-Sanders reported that the purpose of an ADA Self-Evaluation and Transition plan is to provide framework for improving accessibility of NOR's programs and facilities for people with disabilities. Disability Access Consultants, LLC will provide a consultation process in a proposed three phases over the course of approximately six months. Staff responded to Board Inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #13-21, APPROVING CONTRACTING FOR DISTRICT-WIDE ADA TRANSITION PLAN.

Eckroth; Ruetters: Ayes: Clopton; Eckroth; Ruetters.

Noes: None. Absent: None. Abstain: Douglass. Motion carried.

C. Discussion and Direction Regarding NOR Park Development Fees

Park Planner/Landscape Architect Steph Thisius-Sanders requested that the Board consider staff recommendation to pursue the increase of park development fees. The request may result in staff working with a consultant to procure a current Nexus Study to establish updated development fees on new residential development to assist with the development of parks. The current County development fees have not been reviewed for over fourteen years. Staff will provide a formal resolution at a future Board meeting to proceed with a Nexus Study if directed by the Board. Staff responded to Board inquiries. AFTER DISCUSSION, BOARD GAVE DIRECTION TO MOVE FORWARD WITH THE RECOMMENDATION.

D. Election of Officers

A motion was made by Brooks Douglass, seconded by Donna Clopton to nominate Steve Ruetters as 2021 Chairperson.

Douglass; Clopton: Ayes: Clopton; Douglass; Eckroth; Ruetters

Noes: None. Absent: None. Motion carried.

A motion was made by Brooks Douglass; seconded by Donna Clopton to nominate Jim Eckroth as 2021 Vice-Chairperson.

Douglass; Clopton: Ayes: Clopton; Douglass; Eckroth; Ruetters

Noes: None. Absent: None. Motion carried.

8. STAFF REPORTS

A. General Manager Report

No Report

B. Marketing Report

Marketing Director Lisa Plank expressed her gratitude to Board Member Bob Lerude for his service as a Board Member. Ms. Plank provided an update regarding the District reopening. Activities including Youth Camps, Tot Sports, Tennis and Aquatics are being advertised. Ms. Plank informed the Board that Kern County Public Health will be launching a vaccination campaign and requested signs be placed in District Parks. The campaign will be short and the NOR logo will not be present on the signage. Marketing continues to work on Laserfiche and the employee portal through Streamline.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Thisius-Sanders provided an update regarding the NOR pool. The Insurance Adjuster requested the inside of the pipe be inspected. Ms. Thisius-Sanders informed the Board that the prevailing wage law is being reviewed to create a flow chart to be integrated into Laserfiche. Ms. Thisius-Sanders also reported the Greenacres shade structure will be installed by the end of the year and will be a great addition for the following aquatics season.

D. Financial Report

Finance Director Wayne McArthur reported staff is working on the upcoming budget and determining the best estimates as the District begins to open.

E. Personnel Report

Human Resources Manager Esther Grijalva reported the job board is growing with added open positions including Park Superintendent, Revenue Clerk, Custodian, Groundskeeper, Office Clerk, Sub Ranger, Home Delivery Drivers, Recreation Leaders and Lifeguards.

F. Parks Division Report

No Report

G. Recreation Program Report

No Report

H. Training Report

REPORTS RECEIVED AND FILED.

I. Committee

1. CTSA Program Review

No Report

9. CORRESPONDENCE

Board Members reviewed the correspondence from California Association of Parks and Recreation Indemnity Administrator Matthew Duarte.

10. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

DONNA CLOPTON – No Comment

BROOKS DOUGLASS – No Comment


JIM ECKROTH – No Comment


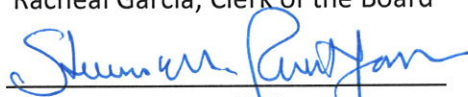
STEVE RUETTGERS – No Comment

11. ADJOURNMENT

The meeting was adjourned at 6:25 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on June 21, 2021.

Minutes to be approved at Board
Meeting held on June 21, 2021


Monya Jameson, General Manager


Racheal Garcia, Clerk of the Board

Steve Ruetters, Chairperson