



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, MARCH 18, 2024, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON CRYSTAL MADDEN AT 5:30P.M.**

- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
CRYSTAL MADDEN; BOB SMITH; JENIFER VANALSTEIN
 - BOARD MEMBERS ABSENT**
RYAN SKIDMORE
 - STAFF PRESENT**
BRET HANEY; WAYNE MCARTHUR; JANETT MILLER; MIKE EVANS;
ESTHER GRIJALVA; STEPH THISIUS-SANDERS; JASMIN LOBASSO
 - LEGAL COUNSEL**
JACOB THOMASY(5:35PM)
 - PUBLIC PRESENT**
Justin Batey and Gayle Batey (Left at 6:54PM)
Curtis Skaggs with Dee Jasper & Associates (left at 6:05pm)

- 3. FLAG SALUTE:** Chairperson Crystal Madden led the flag salute.

- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

No Public Comment

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 24 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 24 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Smith; VanAlstein: Ayes: Madden; VanAlstein; Smith.

Noes: None. Absent: Skidmore. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held February 20, 2024

Request by Clerk of the Board of Directors to approve the minutes from the February 20, 2024 Regular Board Meeting. BOARD APPROVED MINUTES.

Smith; VanAlstein: Ayes: Madden; VanAlstein; Smith.

Noes: None. Absent: Skidmore. Motion carried.

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comments and filling.

BOARD RECEIVED AND FILED BILLS AND INVOICES.

Smith; VanAlstein: Ayes: Madden; VanAlstein; Smith.

Noes: None. Absent: Skidmore. Motion carried.

D. Approval of Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of the bill exceeding policy limit related to CAPRI Fourth Quarter of Annual Contribution for Workers' Compensation. BOARD APPROVED THE BILLS EXCEEDING POLICY LIMIT.

Smith; VanAlstein: Ayes: Madden; VanAlstein; Smith.

Noes: None. Absent: Skidmore. Motion carried.

E. Approval of Extension of Lease Agreement with Rosedale Union School District, Resolution #03-24

Staff request approval of Resolution #03-24 approving the extension of lease agreement. The agreement defines the responsibility of both agencies and allows for extension to the end of 2024. BOARD APPROVED THE EXTENSION OF LEASE AGREEMENT AGREEMENT WITH ROSEDALE UNION SCHOOL DISTRICT.

Smith; VanAlstein: Ayes: Madden; VanAlstein; Smith.

Noes: None. Absent: Skidmore. Motion carried.

6. BOARD BUSINESS

A. Presentation of Annual Audit

Finance Director Wayne McArthur provided the District's final audit for the fiscal year ended June 30, 2023 to the Board. Mr. McArthur reviewed various components of the document including the report and financial statements, highlights, changes in net positions, property valuation and recommendations.

AFTER DISCUSSION, THE BOARD RECEIVED AND FILED THE ANNUAL AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2023.

VanAlstein; Madden: Ayes: Smith; Madden; VanAlstein.

Noes: None. Absent: Skidmore. Motion carried.

B. Approval of Initial Study and Mitigated Negative Declaration for Meadow Creek Well Water Supply and Treatment Facility by Vaughn Water Company, Resolution #04-24

Staff provided a recommendation to approve Resolution #04-24, received for review the study and public comments required by the California Environmental Quality Act (CEQA) for adoption of this resolution for this project.

AFTER DISCUSSION, THE BOARD APPROVED THE INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION FOR MEADOW CREEK WELL WATER SUPPLY AND TREATMENT FACILITY BY VAUGHN WATER COMPANY.

Smith; VanAlstein: Ayes: Smith; Madden; VanAlstein.

Noes: None. Absent: Skidmore. Motion carried.

C. Discussion and Direction for Austin Creek Park Site Development

Staff provided a recommendation for authorization of ongoing discussions with the Batey Family for future development of Austin Creek Park. AFTER DISCUSSION, THE BOARD APPROVED DISCUSSION AND DIRECTION FOR AUSTIN CREEK PARK SITE DEVELOPMENT.

7. STAFF REPORTS

A. General Manager

General Manager Bret Haney reported that the CPRS conference was successful and beneficial. Mr. Haney mentioned that the California Association of Recreation and Park Districts (CARPD) classes are coming up in May, and an Outstanding Leadership award was awarded last Thursday, March 14, 2024. Mr. Haney also mentioned that James Nabors resigned effective immediately and the group Board Member photo will be postponed.

B. Capital Improvement Projects

Planning and Construction Director Steph Thisius-Sanders provided an update on the CIP Report regarding the CTSA Property and NOR Pool. Ms. Thisius-Sanders commented that NOR is currently working with Kosmont Companies regarding the two offers for the CTSA Property and legal counsel has prepared a purchase agreement. She also mentioned that the final reports for the NOR Pool will be out in May or June.

C. Financial

Finance Director Wayne McArthur reported that staff will start the budget process for the fiscal year 2024-2025.

D. Personnel

Human Resource Director Esther Grijalva reviewed the personnel report. She also reported that staff attended a recent job fair and received applications. Ms. Grijalva commented that NOR tries to partner with no cost programs including Pathways Reward Program, Career Technical Education (CTE), ROC Internship

Program, and CalWORKs. She also reported the success of the employee appreciation BBQ.

E. Parks Division

Superintendent of Parks and Facilities Mike Evans reported that the staff is keeping up with weather related repairs. He also mentioned that the Special Operations crew is getting all equipment ready for the busy season, and maintenance staff is revamping some of the maintenance programs.

F. Recreation and Community Services

Superintendent of Recreation and Community Services Jasmin LoBasso reported the upcoming programs including Aquatic Lifeguard Certification class, Spring Break Camp at Greenacres Community Center, and the Annual Easter Egg Hunt. She also mentioned a third season for the Skateboard Camp will be added this summer. Ms. LoBasso mentioned that NOR's ongoing programs are Tennis and Basketball Skills Drills, and that Creative Services has been working on small video commercials highlighting various programs.

G. Training

Reports Received and Filed.

8. CORRESPONDENCE

No Correspondence

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

BOB SMITH no comment.

CRYSTAL MADDEN no comment.

RYAN SKIDMORE Absent.



JENIFER VANALSTEIN appreciates all the hard work that is put into each presentation.

10. ADJOURNMENT

The meeting was adjourned at 7:08 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on April 15, 2024.

Minutes to be approved at Board
Meeting held on April 15, 2024


Bret Haney, General Manager


Janett Miller, Clerk of the Board

Crystal Madden, Chairperson