



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, MARCH 21, 2022, 5:30 P.M.
MEETING CONDUCTED VIA WEBEX**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:32 P.M.**

- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
BROOKS DOUGLASS; JAMES NABORS (ARRIVED AT 5:35 P.M.);
STEVE RUETTGERS
 - BOARD MEMBERS ABSENT**
DONNA CLOPTON; CRYSTAL MADDEN
 - STAFF PRESENT**
MIKE EVANS; RACHEAL GARCIA;
ESTHER GRIJALVA (LEFT AT 6:09 P.M.)
WAYNE MCARTHUR; STEPH THISIUS-SANDERS
 - LEGAL COUNSEL**
NONE
 - PUBLIC PRESENT**
Rich DePalma (ARRIVED AT 5:40 P.M.)

- 3. FLAG SALUTE:** Planning and Construction Director Steph Thisius-Sanders led the flag salute.

- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Douglass; Nabors: Ayes: Douglass; Nabors; Ruetters.

Noes: None. Absent: Clopton; Madden. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held January 24, 2022

Request by Clerk of the Board of Directors to approve the minutes from the January 24, 2022 Regular Board Meeting. BOARD APPROVED MINUTES.

Douglass; Nabors: Ayes: Douglass; Nabors; Ruetters.

Noes: None. Absent: Clopton; Madden. Motion carried.

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Douglass; Nabors: Ayes: Douglass; Nabors; Ruetters.

Noes: None. Absent: Clopton; Madden. Motion carried.

D. Approval of Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of the bills exceeding policy limit related to the CAPRI Fourth Quarter of the Annual Contribution for Workers' Compensation. BOARD APPROVED THE BILLS EXCEEDING POLICY LIMIT.

Douglass; Nabors: Ayes: Douglass; Nabors; Ruetters.

Noes: None. Absent: Clopton; Madden. Motion carried.

E. Approval to Continue Video Conference Board Meetings, Resolution #04-22

Staff requested adoption of Resolution #04-22, re-ratifying the continued use of remote meetings/teleconferencing for all Board and Board Subcommittee Meetings pursuant to the provisions of Assembly Bill 361. Remote meetings are subject to certain conditions which will be evaluated by staff and placed on the consent agenda to be approved by the Board at each Board of Directors' Regular Meeting. BOARD APPROVED CONTINUED VIDEO CONFERENCING BOARD MEETINGS.

Douglass; Nabors: Ayes: Douglass; Nabors; Ruetters.

Noes: None. Absent: Clopton; Madden. Motion carried.

6. BOARD BUSINESS

A. Election of Vice Chairperson

Due to the absence of two Board Members, Chairperson Steve Ruetters requested this item be placed on the April 18, 2022 Board Meeting Agenda.

B. FY 2022-2023 Capital Improvement Workshop

Planning and Construction Director Steph Thisius-Sanders facilitated the fiscal year 2022-2023 Capital Improvement Workshop. Ms. Thisius-Sanders reviewed the department's areas of responsibilities, achievements from last fiscal year, fiscal year 2022-2023 goals, and the District development.

7. STAFF REPORTS

A. General Manager Report

No Report.

B. Marketing Report

Planning and Construction Director Steph Thisius-Sanders reported that the Summer Funbooks are printed and being sent out to the community. The District will have radio advertisements for Lifeguard, Discovery Sports, Youth Spring and Summer Camps and the NOR Easter Egg Hunt that will take place on Saturday, April 16 at Emerald Cove. Ms. Thisius-Sanders also reported that staff is exploring being on the regular schedule with KNZR to let the community know what the District is offering.

C. Capital Improvement Projects

No Report.

D. Financial Report

Finance Director Wayne McArthur reported that staff has started the budget process.

E. Personnel Report

Finance Director Wayne McArthur reported that multiple employment opportunities are still available and the District is not receiving a lot of applications.

F. Parks Division Report

Superintendent of Parks and Facilities Mike Evans reported irrigation has started at the parks and Park Staff is completing maintenance on equipment. Mr. Evans also informed the Board that the Parks Division has two new Park Leads and will be interviewing for part-time Park Maintenance Worker I.

G. Recreation Program Report

Planning and Construction Director Steph Thisius-Sanders reported that the Aquatics schedule will be released in the upcoming weeks. Group sessions will be offered for the first time since 2019. Ms. Thisius-Sanders also shared pictures taken at the 2022 Daddy Daughter Dance and congratulated Beth Vagle who is now the Recreation Specialist at Riverview Community Center.

H. Training Report

REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

No Correspondence

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

BROOKS DOUGLASS thanked Planning and Construction Director Steph Thisius-Sanders for her hard work preparing and presenting the CIP Workshop.

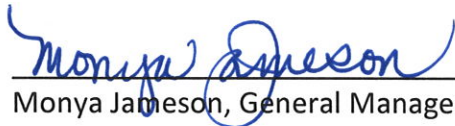
JAMES NABORS – No Comment

STEVE RUETTGERS – No Comment

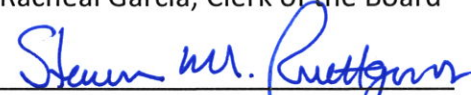
10. ADJOURNMENT

The meeting was adjourned at 7:16 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on April 18, 2022.

Minutes to be approved at Board
Meeting held on April 18, 2022


Monya Jameson, General Manager


Racheal Garcia, Clerk of the Board


Steve Ruettgers, Chairperson