



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CALIFORNIA 93312
MONDAY, AUGUST 19, 2019, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BROOKS DOUGLASS AT 5:30 P.M.**
- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
BOB LERUDE; BROOKS DOUGLASS;
BOBBIE ROBERSON; JIM ECKROTH;
STEVE RUETTGERS
 - BOARD MEMBERS ABSENT**
NONE
 - STAFF PRESENT**
LISA PLANK; LORI HONEA; STEPH SANDERS; PAUL ANDERSON; MONYA JAMESON; ESTHER GRIJALVA
 - LEGAL COUNSEL**
PAT OSBORN
 - PUBLIC PRESENT**
ROBERT MARTIN; LAUREN CRONK; BRYAN BATEY; JUSTIN BATEY; PHILLIP HALL
- 3. FLAG SALUTE:** Chairperson Brooks Douglass led the flag salute.
- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

NO PUBLIC COMMENTS

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Ruettgers; Lerude: Ayes: Douglass; Lerude; Roberson; Eckroth; Ruettgers.

Noes: None. Absent: None. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held July 15, 2019

Request by Clerk of the Board of Directors to approve the minutes from the July 15, 2019 Board Meeting. BOARD APPROVED MINUTES.

Ruettgers; Lerude: Ayes: Douglass; Lerude; Roberson; Eckroth; Ruettgers.

Noes: None. Absent: None. Motion carried.

C. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Ruettgers; Lerude: Ayes: Douglass; Lerude; Roberson; Eckroth; Ruettgers.

Noes: None. Absent: None. Motion carried.

D. Approval Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of one bill that exceeded policy limit: CAPRI - 1st Half of Annual Premium for General Liability, Auto & Property Coverage. BOARD APPROVED BILL EXCEEDING POLICY LIMIT.

Ruettgers; Lerude: Ayes: Douglass; Lerude; Roberson; Eckroth; Ruettgers.

Noes: None. Absent: None. Motion carried.

E. Approval of Premium Renewal and General Liability Coverage with CAPRI, Resolution #25-19

Staff requested approval of the premium renewal for general liability, auto and property coverage with CAPRI for Fiscal Year 2019-2020. BOARD ADOPTED RESOLUTION #25-19 APPROVING THE PREMIUM RENEWAL.

Ruettgers; Lerude: Ayes: Douglass; Lerude; Roberson; Eckroth; Ruettgers.

Noes: None. Absent: None. Motion carried.

F. Approval of Application for FTA 5310 Grant for CTSA, Resolution #26-19

CTSA Supervisor Joe West requested authorization to apply to the State of California Department of Transportation (Caltrans) for FTA Section 5310 Grant Funds Cycle 2019 for Seven (7) Replacement Vehicles and Seven (7) Mobile Radios. BOARD ADOPTED RESOLUTION #26-19 AUTHORIZING THE GRANT APPLICATION.

Ruettgers; Lerude: Ayes: Douglass; Lerude; Roberson; Eckroth; Ruettgers.

Noes: None. Absent: None. Motion carried.

6. BOARD BUSINESS

A. Retroactive Approval of Change Orders to Bowman Asphalt for Parking Lot Rehabilitation, Resolution #27-19

Landscape Architect & Park Planner Steph Sanders requested a retroactive approval of a Bowman Asphalt change order to lower and raise a manhole and water valve box. Public comment was made by Phillip Hall in opposition to retroactive approval of the change order. After public comment period ended, Director Lerude advised the public that staff will follow up at a later date. BOARD ADOPTED RESOLUTION #27-19 APPROVING THE CHANGE ORDER

Eckroth; Lerude: Ayes: Douglass; Lerude; Roberson; Eckroth; Ruetters.

Noes: None. Absent: None. Motion carried.

B. Approval to Enter Into An Agreement with Batey Family Farms et al. for Park Land Dedication, Resolution #28-19

Park Planner/Landscape Architect Steph Sanders reported that an agreement has been drafted and both parties collectively met and reviewed it with legal counsel. The agreement satisfies the Quimby Act. Public comment was made by Phillip Hall in opposition to the land acquisition. After public comment period ended, Director Lerude advised the public that staff will follow up at a later date. BOARD ADOPTED RESOLUTION #28-19 AUTHORIZING AN AGREEMENT BETWEEN NORTH OF THE RIVER RECREATION AND PARK DISTRICT AND BATEY FAMILY FARMS ET AL. FOR PARK LAND DEDICATION ASSOCIATED WITH FUTURE RESIDENTIAL DEVELOPMENT.

Ruetters; Eckroth: Ayes: Roberson; Douglass; Eckroth; Lerude; Ruetters.

Noes: None. Absent: None. Motion carried.

C. Approval of Agricultural Lease Agreement Renewal for Rosedale Park, Resolution #29-19

Park Planner/Landscape Architect Steph Sanders requested approval of an agricultural lease agreement at Rosedale Park. The lease provides for the farming on two acres of land and the maintenance of weed control on the remaining 18 acres. This lease agreement has been approved on an annual basis since 2014. Public comment was made by Phillip Hall in opposition to approval of the proposed lease. After public comment period ended, Director Lerude advised the public that staff will follow up at a later date. BOARD ADOPTED RESOLUTION #29-19 APPROVING THE LEASE AGREEMENT.

Ruetters; Lerude: Ayes: Roberson; Douglass; Eckroth; Lerude; Ruetters.

Noes: None. Absent: None. Motion carried.

D. APPROVAL OF NEW SERVER PURCHASE, RESOLUTION #30-19

Marketing Director Lisa Plank reported that the current servers are over five (5) years old and they need to be replaced due to lifespan and the upcoming addition of Laserfiche software. Public comment was made by Phillip Hall expressing concerns. After public comment period ended, Director Lerude advised the public that staff will

follow up at a later date. After Board discussion, Director Douglass would like to go to bid on this before approval for purchase. No action taken.

7. STAFF REPORTS

A. General Manager Report

NO REPORT

B. Marketing Report

Marketing Director Lisa Plank reported that the Fall/Winter Fun Book is out now. The Fall Fun Festival will take place on October 19th at North Meadows Park. She reported that there will be a special events transitional meeting this week. She reported that NOR RiverLakes office will be hosting CSDA meeting.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders reported that she has been in contact with the Tree Council of Kern and there are several factors in order for NOR to receive any trees including: location for the trees and the size of trees; types of trees; and proper irrigation upgrades for tree placement. She will follow-up on these factors and report back. She reported that she followed up on the Snow and Jewetta location in regard to ownership and possibility of a dog park. She reported that North Kern Water Storage District has an easement at that location, and it cannot be used. She reported that she had the Prop 68 grant application for Standard Park and RiverLakes Remainder if the Board would like to review it.

D. Financial Report

NO REPORT

E. Personnel Report

Human Resources Director Esther Grijalva reported on the open positions that are currently available for NOR.

F. Parks Division Report

Parks Superintendent Paul Anderson reported that the maintenance staff is currently working on vandalism clean-up efforts, irrigation repairs and repainting the handicap spots at NOR facilities. They are currently trimming the trees at various park locations and will remove the dead trees once this task has been completed.

G. Recreation Program Report

NO REPORT

H. Training Report

REPORT RECEIVED AND FILED

8. CORRESPONDENCE

Director Douglass read a kudos letter regarding NOR staff Terry Jackson to the Board.

Public comment was made by Phillip Hall in opposition to the acquisition of a dog park. After public comment period ended, Director Douglass responded to his comment and advised that staff will follow up at a later date.

9. BOARD MEMBER COMMENTS

Director Lerude – He advised staff to keep on top of the graffiti. He also advised staff to verify the species and size of the trees from the Tree Foundation to make sure they are appropriate. He reiterated his appreciation of Terry Jackson and the work he does for NOR.

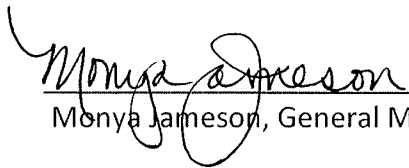
10. EXECUTIVE SESSION

None

11. ADJOURNMENT


The meeting was adjourned at 6:08 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on September 16, 2019.

Minutes to be approved at Board
Meeting held on September 16, 2019



Monya Jameson, General Manager

Lori Honea, Clerk of the Board



Brooks Douglass, Chairperson