



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, JULY 17, 2023, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:30 P.M.

2. ROLL CALL: BOARD MEMBERS PRESENT

BROOKS DOUGLASS; CRYSTAL MADDEN;
STEVE RUETTGERS; JENIFER VANALSTEIN

BOARD MEMBERS ABSENT

JAMES NABORS

STAFF PRESENT

RACHEAL GARCIA; ESTHER GRIJALVA; BRET HANEY;
JASMIN LOBASSO; WAYNE MCARTHUR; STEPH THISIUS-SANDERS

LEGAL COUNSEL

BETH KUNEY; JACOB THOMASY

PUBLIC PRESENT

NONE

3. FLAG SALUTE: Chairperson Steve Ruettgers led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

No Comment

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**VanAlstein; Madden: Ayes: Douglass; Madden; Ruetters; VanAlstein.
Noes: None. Absent: Nabors. Motion carried.**

B. Approval of Minutes from the Board of Directors' Regular Meeting Held June 19, 2023

Request by Clerk of the Board of Directors to approve the minutes from the June 19, 2023 Regular Board Meeting. BOARD APPROVED MINUTES.

**VanAlstein; Madden: Ayes: Douglass; Madden; Ruetters; VanAlstein.
Noes: None. Absent: Nabors. Motion carried.**

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**VanAlstein; Madden: Ayes: Douglass; Madden; Ruetters; VanAlstein.
Noes: None. Absent: Nabors. Motion carried.**

D. Approval of Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of the bills exceeding policy limit related to the CalPers Annual Lump Sum Amount, CAPRI First Quarter of the Annual Contribution for Workers' Compensation, and CAPRI First Half of Annual Contribution for Property and Liability Coverage.

**VanAlstein; Madden: Ayes: Douglass; Madden; Ruetters; VanAlstein.
Noes: None. Absent: Nabors. Motion carried.**

6. PUBLIC HEARING

A. Public Hearing and Adoption of FY 2023-2024 Final Appropriation Limit, Resolution #21-23

Chairman Steve Ruetters opened the public hearing. There were no recommended changes from the FY 2023-2024 Preliminary Appropriation Limit. There were no comments from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #21-23 APPROVING THE FY 2023-2024 FINAL APPROPRIATION LIMIT.

**Douglass; Madden: Ayes: Douglass; Madden; Ruetters; VanAlstein.
Noes: None. Absent: Nabors. Motion carried.**

B. Public Hearing and Adoption of FY 2023-2024 Final Operating Budget, Resolution #22-23

Chairman Steve Ruetters opened the public hearing. There were no recommended changes from the FY 2023-2024 Preliminary Operating Budget.

There were no comments from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #22-23 APPROVING THE FINAL OPERATING BUDGET. **Madden; Douglass: Ayes: Douglass; Madden; Ruetters; VanAlstein. Noes: None. Absent: Nabors. Motion carried.**

C. Public Hearing and Adoption of FY 2023-2024 Final Capital Improvement Budget, Resolution #23-23

Chairman Steve Ruetters opened the public hearing. There were no comments from the public. There were no recommended changes. The hearing was then closed. BOARD ADOPTED RESOLUTION #23-23 APPROVING THE FY 2023-2024 FINAL CAPITAL IMPROVEMENT AND RESERVE BUDGET.

Madden; VanAlstein: Ayes: Douglass; Madden; Ruetters; VanAlstein. Noes: None. Absent: Nabors. Motion carried.

7. BOARD BUSINESS

A. Approval of Premium Renewal and General Liability Coverage with CAPRI, Resolution #24-23

Staff requested approval of the premium renewal for general liability, auto and property coverage with CAPRI for Fiscal Year 2023-2024. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #24-23 APPROVING THE PREMIUM RENEWAL.

Douglass; Madden: Ayes: Douglass; Madden; Ruetters; VanAlstein. Noes: None. Absent: Nabors. Motion carried.

B. Approval of Farmer's Market Parking Lot Use License Agreement, Resolution #25-23

Staff requested adoption of an agreement with Jaclyn Allen dba Hens Roost to use a portion of the parking lot at North of the River Recreation and Park District premises to operate a community Farmer's Market. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #25-23 APPROVING THE PARKING LOT USE LICENSE AGREEMENT.

VanAlstein; Madden: Ayes: Douglass; Madden; Ruetters; VanAlstein. Noes: None. Absent: Nabors. Motion carried.

8. STAFF REPORTS

A. General Manager

General Manager Bret Haney informed the Board that he recently attended the California Special District Association (CSDA) General Manager Summit. The summit included workshops and speakers. Staff will be attending the CSDA Annual Conference at the end of August. Mr. Haney invited interested Board Members to attend. He also reported that the District received a safety award from California Association for Park and Recreation Indemnity (CAPRI).

B. Capital Improvement Projects

Planning and Construction Director Steph Thisius-Sanders reported that a third-party forensic engineer will inspect the NOR pool and staff is hopeful to close out the insurance claim. She also reported that the public notice portion for the property conveyance is complete and the District is now able to move forward with the sale of the North Chester Warehouse and CTSA building.

C. Financial

Finance Director Wayne McArthur thanked the Board for approving the budgets. He also reported that staff is working on year end reporting and will soon begin the annual audit.

D. Personnel

Human Resource Director Esther Grijalva reported that staff is busy filling job opening and working on HR processes.

E. Parks Division

Planning and Construction Director Steph Thisius-Sanders reported that staff is moving forward with the projects approved at the last Board Meeting and that staff is trying to stay cool in the field.

F. Recreation and Community Services

Superintendent of Recreation and Community Services Jasmin LoBasso reported that the District will be celebrating its 50th year parade and will kick off the celebration with a movie in the gym event. The District is also running a memory submission campaign to create a history archive and help with marketing efforts.

G. Training

Reports Received and Filed.

9. CORRESPONDENCE

No Correspondence

10. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

BROOKS DOUGLASS inquired if the workers' compensation premium increased by \$120,000? General Manager Bret Haney responded that the premium increased but the payroll increased as well and the District has large open claims.

CRYSTAL MADDEN commented that she is excited for the Farmer's Market.

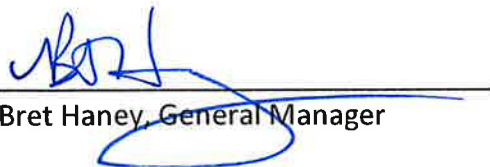
STEVE RUETTIGERS commented that he has provided notice and will be stepping down from the North of the River Board.

JENIFER VANALSTEIN inquired if any District facilities are designated cooling centers. General Manager Bret Haney responded that Rasmussen Senior Center is listed as a cooling center during normal business hours.


11. ADJOURNMENT

The meeting was adjourned at 5:59 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on August 21, 2023.

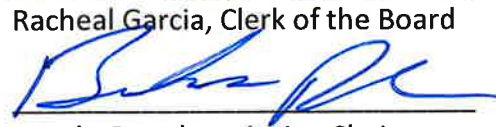
Minutes to be approved at Board
Meeting held on August 21, 2023



Bret Haney, General Manager



Racheal Garcia, Clerk of the Board



Brooks Douglass, Acting Chair