



**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312  
MONDAY, DECEMBER 15, 2025, 4:30 P.M.**

Join Meeting Via Zoom

<https://us02web.zoom.us/j/85406221793?pwd=Zx68hiwqhgoXadONdV01LHMkSrOHYv.1>

Meeting ID: 854 0622 1793 Password: 570395

Or Dial by your location +1 669 900 6833 US

Meeting ID: 854 0622 1793 Password: 570395

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

**AGENDA**

**Posted Prior to 4:30 p.m.  
Friday, December 12, 2025**

**1. CALL TO ORDER** \_\_\_\_\_ P.M

**2. ROLL CALL**

Governing Board Member

Jenifer VanAlstein, Chairperson

Janett Miller, Clerk

Matt Howard

Crystal Madden

Ryan Skidmore

Bob Smith

Present

Absent

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Staff Members

Bret Haney, General Manager

Allison Bryant, Director of Finance

Esther Grijalva, Director of Human Resources

Steph Thisius, Director of Planning and Construction

Jasmin LoBasso, Director of Community Relations

Lauren Cronk, Director of Recreation

Mike Evans, Director of Operations and Maintenance

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Legal Counsel

Jacob Thomasy

\_\_\_\_\_

\_\_\_\_\_

**3. NOTICE OF MEETING BEING TAPED, FILMED, STREAMED OR BROADCASTED**

Please be aware that a recording and broadcasting of tonight’s meeting is being made and may capture images and/or sounds of those attending tonight’s meeting.

**4. FLAG SALUTE**

The Flag salute will be led by North of the River Recreation and Park District Board of Directors.

**5. APPROVAL OF AGENDA**

Items requiring attention after the agenda is posted may be added to the agenda with 2/3 majority approval of the Board. Items to be added will be made available to the public at the meeting.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Noes\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**6. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting’s agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you.

**7. CONSENT AGENDA**

All matters listed under the Consent Agenda are deemed routine in nature. Information concerning these items has been forwarded to each Board Member prior to this meeting for their study. The Consent Agenda is acted upon in one motion unless members of the Board, staff, or public request discussion and/or removal of an item.

**A. Posting of Agenda**

Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting.

**B. Minutes**

Approval of Minutes from the Board of Directors’ Regular Meeting Held November 17, 2025.

**C. Financial**

Approval of Receipt of Bills and Invoices.

**D. Approval of Lease Agreement with Kern High School District for the Use of Greenacres Pool for Swim Team Practice, Resolution #45-25**

Staff requests Board approval for an agreement with Kern High School District to provide the Greenacres pool facility for the Spring 2026 swim program.

**E. Approval of Lease Agreement with Bakersfield Christian High School for the Greenacres Pool for Swim Team Practices, Resolution #46-25**

Staff requests Board approval for an agreement with Bakersfield Christian High School to provide the Greenacres pool facility for the Spring 2026 swim program.

**F. Bill Exceeding Policy Limit**

Approval of CAPRI invoices exceeding Policy Limit.

**RECOMMENDATION:** Approve Consent Agenda

Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Noes\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**8. BOARD BUSINESS**

**A. Election of Chairperson and Vice Chairperson for 2026**

**Nomination for Chairperson, Open at \_\_\_\_\_ P.M.**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Noes\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Election of Chairperson, Close at \_\_\_\_\_ P.M.**

**Nomination for Vice Chairperson, Open at \_\_\_\_\_ P.M.**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Noes\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Election of Vice Chairperson, Close at \_\_\_\_\_ P.M.**

**B. Approval of Professional Boundaries Policy, Resolution #47-25**

Staff requests Board approval and adoption of Professional Boundary Policy to provide consistent direction to staff and support a professional and respectful working environment.

**RECOMMENDATION:** Approve adoption of Professional Boundary Policy.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Noes\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**C. Change Order for North Highland Park Picnic Shelter, Resolution #48-25**

Staff requests Board retroactive approval for the change order of the picnic shelter at North Highland Park.

**RECOMMENDATION:** Approve Resolution #48-25 to retroactively accept the change order.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Ayes\_\_\_\_\_ Noes\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**9. STAFF REPORTS**

**A. General Manager**

**B. Capital Improvement Projects**

**C. Financial**

**D. Personnel**

**E. Parks Division**

**F. Recreation**

**G. Community Relations**

**H. Training**

Reports Received and Filed.

**10. CORRESPONDENCE**

No correspondence was received in December.

**11. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda.

**BOB SMITH**  
**CRYSTAL MADDEN**  
**JENIFER VANALSTEIN**  
**MATT HOWARD**  
**RYAN SKIDMORE**

**12. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on January 26, 2026, 4:30 p.m. at the RiverLakes Ranch Community Center and District Administrative Complex.

An individual who requires disability-related accommodations including auxiliary aids, modifications and/or services in order to participate in the Board meeting, or any materials required by law to be made available for inspection to the public prior to the meeting of the Board of Directors of North of the River Recreation and Park District should contact the Administrative Office at 3825 Riverlakes Drive, Bakersfield, CA 93312 or by calling (661) 392-2000 during regular business hours Monday through Friday, 8:00 a.m. through 5:00 p.m.