



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, NOVEMBER 21, 2022, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:30 P.M.**

- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
 - BROOKS DOUGLASS; CRYSTAL MADDEN (ARRIVED AT 5:33P.M.);
 - STEVE RUETTGERS; JENIFER VANALSTEIN
 - BOARD MEMBERS ABSENT**
 - JAMES NABORS
 - STAFF PRESENT**
 - MIKE EVANS; RACHEAL GARCIA; ESTHER GRIJALVA
 - JASMIN LOBASSO; WAYNE MCARTHUR (LEFT AT 5:40PM);
 - STEPH THISIUS-SANDERS
 - LEGAL COUNSEL**
 - NONE
 - PUBLIC PRESENT**
 - NONE

- 3. FLAG SALUTE:** Board Member Jenifer VanAlstein led the flag salute.

- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

VanAlstein; Douglass: Ayes: Douglass; Ruettggers; VanAlstein.

Noes: None. Absent: Madden; Nabors. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held October 17, 2022

Request by Clerk of the Board of Directors to approve the minutes from the October 17, 2022 Regular Board Meeting. BOARD APPROVED MINUTES.

VanAlstein; Douglass: Ayes: Douglass; Ruettggers; VanAlstein.

Noes: None. Absent: Madden; Nabors. Motion carried.

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

VanAlstein; Douglass: Ayes: Douglass; Ruettggers; VanAlstein.

Noes: None. Absent: Madden; Nabors. Motion carried.

D. Approval to Continue Video Conference Board Meetings, Resolution #36-22

Staff requested adoption of Resolution #36-22, re-ratifying the continued use of remote meetings for all Board and Board Subcommittee Meetings pursuant to the provisions of Assembly Bill 361. Remote meetings are subject to certain conditions which will be evaluated by staff and placed on the consent agenda to be approved by the Board at each Board of Directors' Regular Meeting. BOARD APPROVED CONTINUED VIDEO CONFERENCING BOARD MEETINGS.

VanAlstein; Douglass: Ayes: Douglass; Ruettggers; VanAlstein.

Noes: None. Absent: Madden; Nabors. Motion carried.

E. Approval of 2023 District Holiday Schedule

Staff requested approval of the 2023 District Holiday Schedule. BOARD APPROVED THE 2023 DISTRICT HOLIDAY SCHEDULE.

VanAlstein; Douglass: Ayes: Douglass; Ruettggers; VanAlstein.

Noes: None. Absent: Madden; Nabors. Motion carried.

6. BOARD BUSINESS

A. 2023 Board Meeting Schedule

Staff presented the proposed 2023 board meeting schedule to the Board. AFTER DISCUSSION, BOARD APPROVED PROPOSED 2023 MEETING DATES.

Douglass; VanAlstein: Ayes: Douglass; Ruettggers; VanAlstein.

Noes: None. Absent: Madden; Nabors. Motion carried.

B. Discussion and Direction Regarding Employee Salary Adjustment, Resolution #37-22

Finance Director Wayne McArthur requested adoption of Resolution #37-22, approving a five percent COLA salary schedule adjustment for regular full-time and regular part-time District employees retroactive to July 1, 2022. This increase is necessary to not only keep existing employees but remain competitive in the current work environment. Staff responded to board inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #37-22 APPROVING THE COLA SALARY ADJUSTMENT FOR REGULAR FULL-TIME AND REGULAR PART-TIME DISTRICT EMPLOYEES.

**Douglass; VanAlstein: Ayes: Douglass; Madden; Ruetters; VanAlstein.
Noes: None. Absent: Nabors. Motion carried.**

C. Award of Bid for Greenacres Pool Resurfacing Project, Resolution # 38-22

Planning and Construction Director Steph Thisius-Sanders requested adoption of Resolution #38-22 awarding bid for the resurfacing project at Greenacres Pool to New Image Pool Interiors, the lowest responsive and responsible bidder. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #38-22 AWARDING BID FOR THE GREENACRES POOL RESURFACING PROJECT TO NEW IMAGE POOL INTERIORS.

**VanAlstein; Madden: Ayes: Douglass; Madden; Ruetters; VanAlstein.
Noes: None. Absent: Nabors. Motion carried.**

D. Notice to Reject all Bids for Greenacres Pool Concrete Deck Treatment, Resolution # 39-22

Planning and Construction Director Steph Thisius-Sanders requested adoption of Resolution #39-22 rejecting all bids for the Greenacres Pool concrete deck treatment due to the large range between proposals, possibly attributed to unclear specifications and bid documents. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #39-22 REJECTING ALL BIDS.

**Douglass; Madden: Ayes: Douglass; Madden; Ruetters; VanAlstein.
Noes: None. Absent: Nabors. Motion carried.**

E. Notice to Reject all Bids for Greenacres Roofing Replacement, Resolution #40-22

Planning and Construction Director Steph Thisius-Sanders requested adoption of Resolution #40-22 rejecting all bids for the roofing replacement at Greenacres. The lowest bid cost exceeds the budgeted amount and recent staffing additions allow for a majority of the project to be completed internally. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #40-22 REJECTING ALL BIDS.

**VanAlstein; Douglass: Ayes: Douglass; Madden; Ruetters; VanAlstein.
Noes: None. Absent: Nabors. Motion carried.**

F. Year-End Legislative Report

Planning and Construction Director Steph Thisius-Sanders provided the Board with the California Special District Association 2022 Year-End Legislative Report. Ms. Thisius-Sanders provided a highlight in each area of the 2022 advocacy efforts. Board Member Jenifer VanAlstein requested she be involved in the

legislative advocacy. Chairperson Steve Ruetters recommended staff place an item on a future agenda to officially vote on Ms. VanAlstein's involvement.

7. STAFF REPORTS

A. General Manager

No Report.

B. Capital Improvement Projects

Planning and Construction Director Steph Thisius-Sanders reported that the District is in an open insurance claim regarding the NOR Pool. Staff is not in agreement with insurance findings and is working with a consultant to obtain another opinion. Chairperson Steve Ruetters suggested staff investigate ways to serve the NOR Pool community while the pool remains closed.

C. Financial

Finance Director Wayne McArthur reported that staff remains busy with the audit.

D. Personnel

Human Resource Director Esther Grijalva informed the Board that the District is hiring for a full-time cook. Board member Jenifer VanAlstein suggested staff investigate contracting this position out. Ms. Grijalva also invited the Board to the staff Christmas Party on December 15, 2022.

E. Parks Division

Superintendent of Park and Facilities Mike Evans reported that the North Highland pathway lighting has been upgraded with LED lighting, the Sear's building roof repair project is now complete, and the Riverview storefront concrete and stucco is complete. Painting and roofing for the Riverview storefront will begin next week. Mr. Evans also reported that the Riverlakes and Greenacres Gymnasium floor re-coats are complete, and Riverview is scheduled for this week.

F. Recreation and Community Services

Superintendent of Recreation and Community Services Jasmin LoBasso reported that staff is preparing for the Christmas Parade with a theme of Merry Grinchmas. Staff completed an extensive outreach to obtain participants for the parade. She invited the Board to participate and lead the parade. Staff will reach out to the Board to determine who is interested. Ms. LoBasso reviewed the recreation reports included in the board packet and requested feedback from the Board. Ms. LoBasso informed the Board that connections have been made with local media. The District will have a monthly segment with KGET and a biweekly segment with KBAK. She also reported that a digital content specialist will begin at the end of November.

G. Training

Reports Received and Filed.

8. CORRESPONDENCE

No Correspondence

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

BROOKS DOUGLASS thanked staff for attending and providing updates. Mr. Douglass commented that it is good to see plans come into fruition. Mr. Douglass acknowledged Superintendent of Recreation and Community Services Jasmin Lo Basso for the great job in marketing.

CRYSTAL MADDEN - No Comment


STEVE RUETTGERS wished everyone a great Thanksgiving.


JENIFER VANALSTEIN commented that she would like to see staff meet with the City of Bakersfield to solicit funding from Measure N.

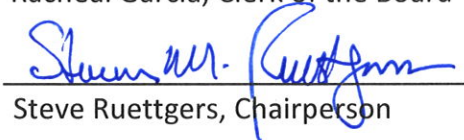
10. ADJOURNMENT

The meeting was adjourned at 6:16 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on December 19, 2022.

Minutes to be approved at Board
Meeting held on December 19, 2022


Monya Jameson, General Manager


Racheal Garcia, Clerk of the Board


Steve Ruettgers, Chairperson