



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CALIFORNIA 93312
MONDAY, JUNE 17, 2019, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON
BROOKS DOUGLASS AT 5:30 P.M.**

- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
 - BOB LERUDE; BROOKS DOUGLASS; STEVE RUETTGER; BOBBIE ROBERSON; JIM ECKROTH
 - BOARD MEMBERS ABSENT**
 - NONE
 - STAFF PRESENT**
 - LISA PLANK; LORI HONEA; WAYNE MCARTHUR STEPH SANDERS; PAUL ANDERSON; MONYA JAMESON;
 - LEGAL COUNSEL**
 - PAT OSBORN
 - PUBLIC PRESENT**
 - ROBERT MARTIN; MIKE LOPEZ; LISA LOPEZ

- 3. FLAG SALUTE:** Chairperson Brooks Douglass led the flag salute.

- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

NO PUBLIC COMMENTS

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Ruettgers; Eckroth: Ayes: Douglass; Ruettgers; Lerude; Roberson; Eckroth.

Noes: None. Absent: None. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held May 20, 2019

Request by Clerk of the Board of Directors to approve the minutes from the May 20, 2019 Board Meeting. BOARD APPROVED MINUTES.

Ruettgers; Eckroth: Ayes: Douglass; Ruettgers; Lerude; Roberson; Eckroth.

Noes: None. Absent: None. Motion carried.

C. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Ruettgers; Eckroth: Ayes: Douglass; Ruettgers; Lerude; Roberson; Eckroth.

Noes: None. Absent: None. Motion carried.

D. Approval of CTSA TDA Claim, Resolution #12-19

Transportation Supervisor Joe West requested approval of the FY 2019-2020 TDA Claim for funds to operate the CTSA program based upon estimates from the Kern Council of Governments who distributes the monies designated. BOARD ADOPTED RESOLUTION #12-19 APPROVING THE CLAIM.

Ruettgers; Eckroth: Ayes: Douglass; Ruettgers; Lerude; Roberson; Eckroth.

Noes: None. Absent: None. Motion carried.

6. BOARD BUSINESS

A. San Joaquin Valley Air Pollution Control District Grant Application, Resolution #13-19

Parks Superintendent Paul Anderson reported that the San Joaquin Valley Air Pollution Control District (SJVAPCD) has a Benefit Grant Program we can apply to receive funds to acquire electric utility vehicles to be used for the Parks Division at no cost to NOR.

AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION

#13-19 AUTHORIZING STAFF TO SIGN THE APPLICATION WITH SJVAPCD FOR THEIR BENEFIT GRANT PROGRAM.

Lerude; Ruettgers: Ayes: Douglass; Ruettgers; Lerude; Roberson; Eckroth.

Noes: None. Absent: None. Motion carried.

B. Adoption of FY 2019-2020 Preliminary Appropriation Limit and Setting Date for Public Hearing and Adoption of Final Appropriation Limit, Resolution #14-19

General Manager Monya Jameson requested adoption of Resolution #14-19 approving the FY 2019-2020 Preliminary Appropriation Limit and setting of the date for the adoption of the Final Appropriation Limit. BOARD ADOPTED RESOLUTION #14-19 APPROVING THE FY 2018-2019 PRELIMINARY APPROPRIATION LIMIT AND SETTING THE PUBLIC HEARING DATE FOR JULY 15, 2019.

**Ruettgers; Lerude: Ayes: Roberson; Douglass; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: None. Motion carried.**

C. Adoption of FY 2019-2020 Preliminary Operating Budget and Setting Date for Public Hearing and Adoption of Final Operating Budget, Resolution #15-19

Finance Director Wayne McArthur and General Manager Monya Jameson gave an overview of the FY 2019-2020 preliminary budget to include graphs providing previous year budget comparisons, the District's assessed valuation and the projected fund balance as well as additional details provided in the budget document. Also discussed was an explanation regarding the workers compensation and property liability increase. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #15-19 APPROVING THE FY 2019-2020 PRELIMINARY OPERATING BUDGET AND SETTING OF DATE FOR THE PUBLIC HEARING ON JULY 15, 2019.

**Ruettgers; Eckroth: Ayes: Roberson; Douglass; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: None. Motion carried.**

D. Adoption of FY 2019-2020 Preliminary Capital Improvement Budget and Setting of Date for Public Hearing and Adoption of Final Capital Improvement Budget, Resolution #16-19

Board Members were provided with the FY 2019-2020 Capital Improvement Budget that includes plans for park improvements. BOARD ADOPTED RESOLUTION #16-19 APPROVING THE FY 2019-2020 PRELIMINARY CAPITAL IMPROVEMENT BUDGET AND SETTING OF DATE FOR THE PUBLIC HEARING ON JULY 15, 2019.

**Lerude; Roberson: Ayes: Roberson; Douglass; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: None. Motion carried**

E. Title III-C Nutrition Services Agreement, Resolution #17-19

Staff requested Board approval of an agreement with the County of Kern Aging and Adult Services to provide FY 2019-2020 nutrition services for elderly persons. Mr. Osborn reviewed the new HIPPA verbiage in the agreement with the Board and suggested doing in-service training to impress confidentiality with clients. BOARD ADOPTED RESOLUTION #17-19 APPROVING THE NUTRITION SERVICES AGREEMENT.

**Roberson-Lerude: Ayes: Roberson; Douglass; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: None. Motion carried.**

F. Resolution to apply for Prop 68 Green Infrastructure Grant Program-Standard Park, Resolution #18-19

Park Planner/Landscape Architect Steph Sanders reported that this grant is for severely disadvantaged communities and the Standard Park fits the criteria. A resolution is required as part of the grant application. BOARD ADOPTED RESOLUTION #18-19 APPROVING THE APPLICATION FOR THE PROP 68 GREEN INFRASTRUTURE GRANT PROGRAM.

Ruettgers; Roberson: Ayes: Roberson; Douglass; Ruettgers; Eckroth; Lerude.

Noes: None. Absent: None. Motion Carried.

7. STAFF REPORTS

A. General Manager Report

General Manager Monya Jameson reported that she is wrapping up month three as general manager and is looking forward to the future. She also reported that the joint partnership with Kern County Health "Love Your Park" campaign Kick-Off event on 06/15 at McCray Park went very well. There was positive feedback from the neighbors. She thanked all the staff involved as well. She reported that there is a need for resources for infrastructure improvements, lighting and drinking fountains.

B. Marketing Report

Marketing Director Lisa Plank reported the Sangera Suburu has chosen NOR to be a *Share the Love* recipient for next year. NOR is partnering with them on a fan drive to benefit Meals on Wheels recipients throughout the month of June and donations can be dropped off at NOR or Sangera Suburu. She reported that the "Love Your Park" event was successful. She reported that the Summer Plunge Kick-Off Event was success with approximately 175 in attendance. She reported that Lauren Cronk will be overseeing special events in the future except for the Fall Festival and Grand Openings.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders reported that the Riverview parking lot renovation is underway. She also reported that NOR qualifies for four (4) programs within the Prop 68 grant program and if funded the District would reinvest into our existing parks versus building new ones. She reported that they are working on our warehouse storage to make it more efficient with better storage. She will report on complex numbers for North Beardsley and Riverlakes at the next board meeting.

D. Financial Report

Finance Director Wayne McArthur gave clarification on disbursements in June to include Allison Bryant accountant fees and a correction noted regarding a gift card purchase.

E. Personnel Report

NO REPORT

F. Parks Division Report

Parks Superintendent Paul Anderson reported that NOR has received the last vehicle from Enterprise and it is in operation. He reported that the Fruitvale Norris and Standard restroom roofs have been replaced and that his staff is currently working on repainting the Fruitvale Norris facilities. He reported that the solar light pole has been installed at the CTSA yard and the maintenance crew is working on irrigation.

G. Recreation Program Report

NO REPORT

H. Training Report

REPORT RECEIVED AND FILED

8. CORRESPONDENCE

Ms. Honea read a kudos letter regarding Sonia Quill from River View to the Board.

9. BOARD MEMBER COMMENTS

Director Douglass – He inquired about a blank field south of Snow Road and East of Jewetta to see who the owners were and a possible site for a dog park. Park Planner/Landscape Architect Steph Sanders will look into it. He also suggested partnering with a local non-profit for tree planting if feasible.

Director Lerude - He inquired if there will be a NOR Cooling Center this year. Marketing Director Lisa Plank reported that SAC will be offered for days over 105 degrees from 1-8 p.m. He also suggested that if we needed help archiving information that CSUB college students offer their services.

Director Eckroth - He thanked the Marketing Department for the Love Your Park program and hopes it goes well because the community is hurting and in need.

10. EXECUTIVE SESSION

The Board of Directors entered Executive Session at 7:03 p.m. for the following discussion:

- A. Request for Executive Session – Conference with Legal Counsel – Anticipated Litigation:
One (1) matter. Government Code section 54956.9 (d) (2)

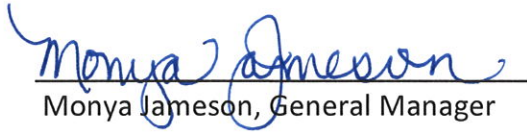
The Board Reconvened from Executive Session at 7:43 P.M.

- A. Request for Executive Session – Conference with Legal Counsel – Anticipated Litigation:
One (1) matter. Government Code section 54956.9 (d) (2)
NO ACTION TAKEN

11. ADJOURNMENT

The meeting was adjourned at 7:44 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on July 15, 2019.

Minutes to be approved at Board
Meeting held on July 15, 2019


Monya Jameson, General Manager


Lori Honea, Clerk of the Board


Brooks Douglass, Chairperson