



# North of the River Recreation & Park District

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312  
MONDAY, May 20, 2024, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON CRYSTAL MADDEN AT 5:30 P.M.**
  
- 2. ROLL CALL:**
  - BOARD MEMBERS PRESENT**  
BOB SMITH; CRYSTAL MADDEN; JENIFER VANALSTEIN
  - BOARD MEMBERS ABSENT**  
RYAN SKIDMORE
  - STAFF PRESENT**  
MIKE EVANS; JANETT MILLER; BRET HANEY  
JASMIN LOBASSO; WAYNE MCARTHUR  
STEPH THISIUS-SANDERS
  - LEGAL COUNSEL**  
JACOB THOMASY
  - P-PUBLIC PRESENT**  
BRUCE HARPER (LEFT AT 5:30PM); DAY SMITH (LEFT AT 5:36PM)
  
- 3. FLAG SALUTE:** Chairperson Crystal Madden led the flag salute.
  
- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

Bruce Harper and Day Smith introduced themselves to the board; they are interested in setting up a recycling program with North of the River Recreation and Park District.

**5. CONSENT AGENDA**

**A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Smith; VanAlstein: Ayes: Smith; VanAlstein; Madden.**

**Noes: None. Absent: Skidmore. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held April 18, 2024.**

Request by Clerk of the Board of Directors to approve the minutes from the April 18, 2024, Regular Board Meeting. BOARD APPROVED MINUTES.

**Smith; VanAlstein: Ayes: Smith; Madden; VanAlstein.**

**Noes: None. Absent: Skidmore. Motion carried.**

**C. Receive and File Bills and Invoices**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Smith; VanAlstein: Ayes: Smith; VanAlstein; Madden.**

**Noes: None. Absent: Skidmore. Motion carried.**

**D. Approval of Bills Exceeding Policy Limit**

Accounts Payable Clerk Tammy Sturtevant requested approval of the bill exceeding policy limit related to Black Mountain Software and Westamerica Bank. BOARD APPROVED THE BILLS EXCEEDING POLICY LIMIT.

**Smith; VanAlstein: Ayes: Madden; VanAlstein; Smith.**

**Noes: None. Absent: Skidmore. Motion carried.**

**E. Approval of Amendment No. 1 to the Agreement for Funds Under Title III-C Congregate and Home Delivered Nutrition Services of the Older Americans Act (Nutrition), Resolution #12-24**

Finance Director Wayne McArthur requested the adaption of Resolution #12-24 approving the agreement with the County of Kern to provide nutrition services for elderly persons. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #12-24 APPROVING AGREEMENT WITH THE COUNTY OF KERN TO PROVIDE NUTRITION SERVICES FOR ELDERLY PERSONS.

**Smith; VanAlstein: Ayes: Madden; VanAlstein; Smith.**

**Noes: None. Absent: Skidmore. Motion carried.**

**6. BOARD BUSINESS**

**A. Public Hearing and Approval of FY 2024 – 2025 Chevron North Meadows Assessments, Resolution #10-24**

Planning and Construction Director Steph Thisius-Sanders requested approval of Resolution #10-24 to allow fees to be assessed in the Chevron North Meadows Assessment District. AFTER DISCUSSION, BOARD APPROVED RESOLUTION #10-24 OF FY 2024-2025 CHEVRON NORTH MEADOWS ASSESSMENT.

**PUBLIC HEARING:      OPENED: 5:37 PM      CLOSED: 5:38 PM**

**Smith; VanAlstein: Ayes: Smith; Madden; VanAlstein.**

**Noes: None. Absent: Skidmore Motion carried.**

**B. Public Hearing and Approval of FY 2024-2025 NOR Park Maintenance District Assessments, Resolution #11-24**

Planning and Construction Director Steph Thisius-Sanders requested adoption of Resolution #11-24 for fees for the NOR Park Maintenance District. AFTER DISCUSSION, BOARD APPROVED RESOLUTION #11-24 FOR FEES FOR THE NOR PARK MAINTENANCE DISTRICT.

**PUBLIC HEARING:      OPENED: 5:39 PM      CLOSED: 5:39 PM**

**VanAlstein; Smith: Ayes: Smith; Madden; VanAlstein.**

**Noes: None. Absent: Skidmore Motion carried.**

**C. Agreement with Boys & Girls Club of Kern County to Become Jobs Program Worksite, Resolution #13-24**

Superintendent of Recreation and Community Services Jasmin LoBasso requested adoption of Resolution #13-24 approving the agreement with Boys & Girls Club of Kern County. AFTER DISCUSSION, BOARD APPROVED RESOLUTION #13-24 APPROVING THE AGREEMENT WITH BOYS & GIRLS CLUB OF KERN COUNTY.

**Smith; VanAlstein: Ayes: Smith; Madden; VanAlstein.**

**Noes: None. Absent: Skidmore Motion carried.**

**D. Approval of "Piggyback" Bid/Proposal Omnia Partners Contract #NCPA-OMNIA 01-165 for the Purchase of Cartegraph-OpenGov Asset Management Software, Resolution #14-24**

Superintendent of Parks and Facilities Mike Evans requested approval of Resolution #14-24 for the purchase of Cartegraph-OpenGov Asset Management Software. AFTER DISCUSSION, BOARD APPROVED RESOLUTION #14-24 FOR THE PURCHASE OF CARTEGRAPH-OPENGOV ASSET MANAGEMENT SOFTWARE.

**Smith; VanAlstein: Ayes: Smith; Madden; VanAlstein.**

**Noes: None. Absent: Skidmore Motion carried.**

## 7. STAFF REPORTS

### A. General Manager

General Manager Bret Haney reported new formatting changes to the agenda for accessibility of public hearings. Mr. Haney thanked the Board for approving the purchase of Cartegraph-OpenGov Asset Management Software; the District will be ordering tablets for the board members and park staff. Mr. Haney also updated the Board of the upcoming California Parks and Recreation Society Inc (CPRS) Conference.

### B. Capital Improvement Projects

Planning and Construction Director Steph Thisius-Sanders updated the Board on the progress of Stockdale River Ranch, NOR Park Site, CTSA Property, and North King Ranch Development. Ms. Thisius-Sanders is drafting the plans for Stockdale River Ranch and also awaiting approval from Kern County Health for the NOR Park Site. Mr. Haney is working with the escrow consultants on the CTSA property. Ms. Thisius-Sanders added that if the agreement for North King Development is ready before June's Board Meeting, she will be requesting a special meeting.

### C. Financial

Finance Director Wayne McArthur updated the Board on the progress of the FY 2024-2025 budget. Mr. McArthur mentioned that the Board will see the preliminary budget in June's board meeting. He also added that Rasmussen will have an audit this week from Aging and Adults.

### D. Personnel

Reports Received and Filed.

### E. Parks Division

Superintendent of Parks and Facilities Mike Evans reported that Riverview Community Center and Riverlakes Ranch had a combined total of 37 trees and 190 plants and grasses planted. Mr. Evans also reported that the demo at North Beardsley and Greenacres is complete, irrigation will be completed this week so that 8 trees and 200 plants and grasses will be planted. Mr. Evans added that Maintenance completed the reroof of the shelter at Liberty so it will be good for another 15 years; also, the splash pads are ready to get turned on this Friday.

### F. Recreation and Community Services

Superintendent of Recreation and Community Services Jasmin LoBasso reviewed top programs starting in June: third location for the lunch plate at North Beardsley Park in partnership with North Beardsley School District, Tuesday night was added to Adult Volleyball, AM and PM sessions have been added to Junior Theater. Ms. LoBasso added that in Creative Services a bilingual station has been added to reach our Spanish speaking community.

### G. Training

Reports Received and Filed.

## 8. CORRESPONDENCE

No Correspondence

## 9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

**BOB SMITH** – No Comment

**CRYSTAL MADDEN** – No Comment

**RYAN SKIDMORE** – Absent

**JENIFER VANALSTEIN** – Requested for an update on the Austin Creek Project, Mr. Haney will have an update for the Board in June. Ms. VanAlstein son finished the first session of T-Ball with NOR and is requesting that coaches get further training on dress code conduct.

**10. ADJOURNMENT**


The meeting was adjourned at 6:25 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on June 17, 2024.

Minutes to be approved at Board  
Meeting held on June 17, 2024



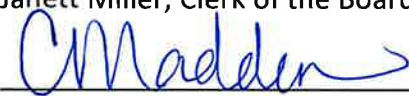
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Bret Haney, General Manager



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Janett Miller, Clerk of the Board



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Crystal Madden, Chairperson