



# North of the River

recreation and park district

## **NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING 3825 RIVERLAKES DRIVE, BAKERSFIELD, CALIFORNIA 93312 MONDAY, OCTOBER 21, 2019, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

### **SUMMARY OF PROCEEDINGS**

**1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON  
BROOKS DOUGLASS AT 5:30 P.M.**

**2. ROLL CALL: BOARD MEMBERS PRESENT**  
BROOKS DOUGLASS; JIM ECKROTH;  
BOB LERUDE; BOBBIE ROBERSON  
**BOARD MEMBERS ABSENT**  
STEVE RUETTIGERS  
**STAFF PRESENT**  
PAUL ANDERSON; RACHEAL GARCIA; ESTHER GRIJALVA;  
DESIREE INGALLS; MONYA JAMESON; ROBERT MARTIN;  
WAYNE MCARTHUR; STEPH SANDERS; ERIN SEDAM  
**LEGAL COUNSEL**  
NONE  
**PUBLIC PRESENT**  
NONE

**3. FLAG SALUTE:** Chairperson Brooks Douglass led the flag salute.

**4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS

**5. CONSENT AGENDA**

**A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Lerude; Eckroth: Ayes: Douglass; Eckroth; Lerude; Roberson.**

**Noes: None. Absent: Ruetters. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held September 16, 2019**

Request by Clerk of the Board of Directors to approve the minutes from the September 16, 2019 Board Meeting. BOARD APPROVED MINUTES.

**Lerude; Eckroth: Ayes: Douglass; Eckroth; Lerude; Roberson.**

**Noes: None. Absent: Ruetters. Motion carried.**

**C. Approval of Minutes from the Board of Directors' Special Meeting Held on September 24, 2019**

Request by Clerk of the Board of Directors to approve the minutes from the September 24, 2019 Board Meeting. BOARD APPROVED MINUTES.

**Lerude; Eckroth: Ayes: Douglass; Eckroth; Lerude; Roberson.**

**Noes: None. Absent: Ruetters. Motion carried.**

**D. Receive and File Bills and Invoices**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Lerude; Eckroth: Ayes: Douglass; Eckroth; Lerude; Roberson.**

**Noes: None. Absent: Ruetters. Motion carried.**

**6. BOARD BUSINESS**

**A. Approval of Rosedale Site License Agreement with Mike Ross, Resolution #31-19**

With a current agreement at the Rosedale Site for agricultural purposes, Mr. Chai Saechao consents to license a portion of the site during inactivity. Planner/Landscape Architect Steph Sanders requested adoption of Resolution #31-19 approving the Rosedale Site License agreement with Mike Ross during site inactivity. Staff responded to Board inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #31-19 APPROVING THE ROSEDALE SITE LICENSE AGREEMENT.

**Lerude; Eckroth: Ayes: Douglass; Eckroth; Lerude; Roberson.**

**Noes: None. Absent: Ruetters. Motion carried.**

**B. Award Bid for Structure Abatement & Mitigation, North Chester Warehouse Resolution #32-19**

Park Planner/Landscape Architect Steph Sanders requested award of bid for the structure abatement and mitigation of the North Chester warehouse, in an ongoing effort to transfer the District asset. Ms. Sanders reported that five (5) bids were received, with the lowest being rejected for failing to comply with bid specifications. Staff responded to Board inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #32-19 AWARDING THE BID TO MEC, INC.

**Eckroth; Lerude: Ayes: Douglass; Eckroth; Lerude; Roberson.**

**Noes: None. Absent: Ruetters. Motion carried.**

**7. STAFF REPORTS**

**A. General Manager Report**

General Manager Monya Jameson reported that she attended the “Love Your Park” campaign held at Sears Park and it was great to hear from residents in the surrounding area. North of the River, Supervisor Mike Maggard, Kern County Sheriff’s Department and Kern County Health Department are partnering with residents to address issues in the park. Standard Park will be the next location for the campaign.

**B. Marketing Report - No report.**

**C. Capital Improvement Projects**

Park Planner/Landscape Architect Steph Sanders reported that adjustments are being made to the agreement with Batey Family Farms. Ms. Sanders informed the board she is working with Vaughn Water at multiple park sites. She also noted the status of Stockdale River Ranch development and Riverlakes Ranch Community additions. After attending a water management training, she is planning to look into technology that will benefit the District for the next 60 years when building new sites. Ms. Sanders thanked all staff involved in the overhaul of the clerk binder, which will be an important tool for improving customer service standards at all locations.

**D. Financial Report**

Finance Director Wayne McArthur reported that the Neighborhood Place Program was awarded the First 5 Kern Grant for the next five years, thanking Sonia Quill for her hard work on the proposal. Mr. McArthur also reported that the audit is still ongoing and a report will be available by the end of the year.

**E. Personnel Report**

Human Resources Director Esther Grijalva reported that she was invited to speak at a summit in Washington D.C. for the Owens Valley Summer Youth Program. North of the River has partnered with this program for the last five years, with great success. Ms. Grijalva also reported she attended an Anti-Harassment, Train the Trainer class. Live trainings will be offered along with online courses through Target Solutions for all staff, including seasonal.

**F. Parks Division Report**

Parks Superintendent Paul Anderson reported a recent vandalism and theft. Director Brooks suggested murals or logos be placed on buildings to prevent graffiti. Director Lerude supported this idea, noting the involvement of the

community is key to determine what would best represent the neighborhood. Mr. Anderson invited the Board to Sears Park to view the upgrades to lighting and the newly painted building. He also reported on two Eagle Scouts projects that will be completed within the next thirty days.

**G. Recreation Program Report**

Recreation Supervisor Desiree Ingalls and Meals on Wheel Coordinator Erin Sedam informed Board Members of an opportunity they received to work with the Kern Adult Program which offers volunteer meal delivery opportunities to mentally disabled adults. Additionally, the Kern Adult Program nominated Meals on Wheels for the Humanitarian of the Year award. The NOR program was honored with the award at Mayor Karen Goh's HIRE Luncheon.

**H. Training Report**

REPORTS RECEIVED AND FILED

**8. CORRESPONDENCE**

No report.

**9. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

**JIM ECKROTH** welcomed Racheal Garcia as Clerk of the Board.

**BOBBIE ROBERSON** also welcomed Racheal and congratulated the Meals on Wheels program for receiving the Humanitarian Award and thanked them sharing.


**BOB LERUDE** also congratulated Meals on Wheels, saying it was great to see employees taking time to work with programs that enrich the culture of the District. Director Lerude also suggested working with the utility companies to upgrade lighting and reaching out to the city for input regarding developer-built parks.

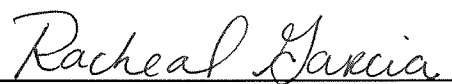
**BROOKS DOUGLASS** congratulated Meals on Wheels, stating it was great to be nominated. Director Douglass also welcomed Racheal.

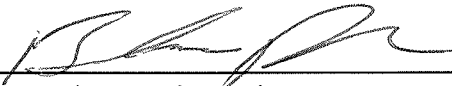
**10. ADJOURNMENT**

The meeting was adjourned at 6:34 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on November 18, 2019.

Minutes to be approved at Board  
Meeting held on November 18, 2019

  
Monya Jameson, General Manager

  
Racheal Garcia, Clerk of the Board

  
Brooks Douglass, Chairperson