



# North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308  
MONDAY, SEPTEMBER 19, 2011**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

## **SUMMARY OF PROCEEDINGS**

1. **CALL TO ORDER:** BOARD MEETING CONVENED BY CHAIRPERSON PATTESON AT 5:40 P.M.
  
2. **ROLL CALL**
  - BOARD MEMBERS PRESENT**
  - PATTESON; RUETTIGERS; ROBERSON; ECKROTH
  - BOARD MEMBERS ABSENT**
  - MARTIN
  - STAFF PRESENT**
  - BUSH; BYWATER; GIBBS; GONZALES; GRISSOM; LUNDY; MARTIN; MCARTHUR; PEREZ
  - LEGAL COUNSEL**
  - PAT OSBORN
  - PUBLIC PRESENT**
  - GARTH HUSER; PHIL FRIESON
  
3. **FLAG SALUTE:** CHAIRPERSON PATTESON LED THE FLAG SALUTE
  
4. **PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS.

**5. CONSENT AGENDA**

**A. Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Ruettgers-Eckroth: Ayes: Patteson, Ruettgers; Roberson, Eckroth.**

**Noes: None. Absent: Martin. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held August 15, 2011**

Request by Clerk of the Board of Directors to approve the minutes from the August 15, 2011 Regular Board Meeting. BOARD APPROVED MINUTES.

**Ruettgers-Eckroth: Ayes: Patteson, Ruettgers; Roberson, Eckroth.**

**Noes: None. Absent: Martin. Motion carried.**

**C. Receive and File Bills and Invoices**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Ruettgers-Eckroth: Ayes: Patteson, Ruettgers; Roberson, Eckroth.**

**Noes: None. Absent: Martin. Motion carried.**

**D. Approval of 2012 District Holiday Schedule**

Business Director Ron Lundy requested approval of the 2012 District Holiday Schedule. BOARD APPROVED THE 2012 HOLIDAY SCHEDULE.

**Ruettgers-Eckroth: Ayes: Patteson, Ruettgers; Roberson, Eckroth.**

**Noes: None. Absent: Martin. Motion carried.**

**E. Approval of Sale of Tax-Defaulted Property, Resolution #37-11**

Planning and Construction Director Colon Bywater requested adoption of Resolution #37-11 concurring with the County of Kern to approve the sale of tax-defaulted property. BOARD APPROVED RESOLUTION #37-11.

**Ruettgers-Eckroth: Ayes: Patteson, Ruettgers; Roberson, Eckroth.**

**Noes: None. Absent: Martin. Motion carried.**

**F. Approval of PG&E Power Service Agreement for RiverLakes Ranch Community Park, Resolution #35-11**

Planning and Construction Director Colon Bywater requested that Board Members adopt Resolution #35-11 approving a PG&E contract and easement for power service related to RiverLakes Ranch Community Park development. BOARD APPROVED RESOLUTION #35-11.

**Ruettgers-Eckroth: Ayes: Patteson, Ruettgers; Roberson, Eckroth.**

**Noes: None. Absent: Martin. Motion carried.**

**G. Advisory Ratification of Construction Change Orders**

Request from Planning and Construction Director Colon Bywater for ratification of construction change orders for Polo Community Park in the amount of \$2,601 related to modification of the storm drainage, changing of lids to grates and irrigation changes in the baseball diamond.

**Ruettgers-Eckroth: Ayes: Patteson, Ruettgers; Roberson, Eckroth.**

**Noes: None. Absent: Martin. Motion carried.**

**6. BOARD BUSINESS**

**A. Award of Construction Bid for RiverLakes Ranch Community Park**

**Improvements and Community Center and Gymnasium, Resolution #34-11**

Planning and Construction Director Colon Bywater presented construction bids for RiverLakes Ranch Community Park improvements and community center and gymnasium. BOARD ADOPTED RESOLUTION #34-11 AWARDING THE CONSTRUCTION BID.

**Ruettgers-Eckroth: Ayes: Patteson, Ruettgers; Roberson, Eckroth.**

**Noes: None. Absent: Martin. Motion carried.**

**B. Approval of CIP Budget Revision for FY 2011-12, Resolution #36-11**

Request from Business Director Ron Lundy to adopt Resolution #36-11 approving a budget revision to the FY 2011-12 CIP budget due to variances between estimated and actual carryover balances. BOARD ADOPTED RESOLUTION #36-11.

**Ruettgers-Eckroth: Ayes: Patteson, Ruettgers; Roberson, Eckroth.**

**Noes: None. Absent: Martin. Motion carried.**

**7. CORRESPONDENCE**

CSDA Information Sheet: Call to Action: SB 293 Veto Request

Memorandum from CSDA – 2012 Committee & Expert Team Participation

**8. STAFF REPORTS**

A. General Manager Report

B. Marketing Report

C. Capital Improvement Projects

D. Financial Report

E. Personnel Report

F. Training Report

REPORTS RECEIVED AND FILED

**9. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

COMMENTS RECEIVED FROM BOARD MEMBERS BOBBIE ROBERSON AND STUART PATTESON RELATED TO SILVER OAK PARK GRAND OPENING.

**10. EXECUTIVE SESSION – ADJOURNED TO EXECUTIVE SESSION AT 5:51 P.M.**

- A. Request for Executive Session Regarding General Manager Performance Evaluation – Government Code 54957

**RECONVENED FROM EXECUTIVE SESSION**

- A. Request for Executive Session Regarding General Manager Performance Evaluation – Government Code 54957  
NO ACTION TAKEN

**11. ADJOURNMENT**

The meeting was adjourned at 7:10 p.m. to the next Regular Meeting of the Board of Directors of North of the River Recreation and Park District scheduled on October 17, 2011.

Minutes to be approved at Board Meeting held on October 17, 2011.



David McArthur, General Manager



Elaine Bush, Clerk of the Board



Stuart Patteson, Chairperson