



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308
MONDAY, MARCH 21, 2011, 5:30 P.M.**

SUMMARY OF PROCEEDINGS

1. **CALL TO ORDER:** BOARD MEETING CONVENED BY CHAIRPERSON PATTESON AT 5:31 P.M.

2. **ROLL CALL**
 - BOARD MEMBERS PRESENT**
PATTESON; RUETTIGERS; ECKROTH; ROBERSON. BOARD MEMBER DANA MARTIN ARRIVED AT 5:32 P.M. AND LEFT AT 6:34 P.M.
 - BOARD MEMBER ABSENT**
NONE
 - STAFF PRESENT**
BUSH; BYWATER; GIBBS; GONZALES; GRISSOM; LUNDY;
MCARTHUR; PEREZ
 - LEGAL COUNSEL**
PAT OSBORN
 - PUBLIC PRESENT**
CLAYTON ENDES; EMILY SILVA; CHELSEA BROWN

3. **FLAG SALUTE:** CHAIRPERSON PATTESON LED THE FLAG SALUTE

4. **PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS.

5. **CONSENT AGENDA**

A. Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Ruettgers-Eckroth: Ayes: Patteson, Ruettgers, Roberson, Eckroth, Martin.

Noes: None. Absent: None. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held February 22, 2011

Request by Clerk of the Board of Directors to approve the minutes from the February 22, 2011 Regular Board Meeting. BOARD APPROVED MINUTES.

Ruettgers-Eckroth: Ayes: Patteson, Ruettgers, Roberson, Eckroth, Martin.

Noes: None. Absent: None. Motion carried.

C. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Ruettgers-Eckroth: Ayes: Patteson, Ruettgers, Roberson, Eckroth, Martin.

Noes: None. Absent: None. Motion carried.

D. Approval of Bill Exceeding Policy Limit

The Accounts Payable Clerk requested approval of bills exceeding policy limit related to contribution for workers' compensation coverage. BOARD APPROVED REQUEST.

Ruettgers-Eckroth: Ayes: Patteson, Ruettgers, Roberson, Eckroth, Martin.

Noes: None. Absent: None. Motion carried.

E. Advisory Ratification of Construction Change Orders

Request from Planning and Construction Director Colon Bywater for ratification of construction change orders in the amount of \$5,060 for Polo Community Park related to additional wiring, conduit and controls for the water play area and \$3,450 for Silver Oak Park to re-grade the landscape area to accommodate existing block wall footings. BOARD RATIFIED CONSTRUCTION CHANGE ORDERS.

Ruettgers-Eckroth: Ayes: Patteson, Ruettgers, Roberson, Eckroth, Martin.

Noes: None. Absent: None. Motion carried.

6. PUBLIC HEARING

A. Public Hearing Regarding Unmet Transit Needs, Resolution #08-11

Chairperson Stuart Patteson opened the public hearing. No comments were received from the public. The hearing was then closed. BOARD APPROVED RESOLUTION #08-11 INFORMING THE KERN COUNCIL OF GOVERNMENTS THAT A PUBLIC HEARING WAS HELD IN WHICH THERE WERE NO TESTIMONIES FROM THE PUBLIC AND NO UNMET TRANSIT NEEDS IDENTIFIED.

**Ruettgers-Roberson: Ayes: Patteson, Ruettgers, Roberson, Eckroth, Martin.
Noes: None. Absent: None. Motion carried.**

Shortly after the hearing was closed, a member of the public arrived to speak relating to the public hearing regarding unmet transit needs. BOARD MEMBERS VOTED TO REOPEN THE HEARING.

**Ruettgers-Roberson: Ayes: Patteson, Ruettgers, Roberson, Eckroth, Martin.
Noes: None. Absent: None. Motion carried.**

Chairperson Stuart Patteson re-opened the public hearing. Comments were received from Walter Chavira requesting that CTSA extend their hours of operation. The hearing was then closed. BOARD MEMBERS APPROVED AN AMENDED RESOLUTION #08-11 INFORMING THE KERN COUNCIL OF GOVERNMENTS THAT A PUBLIC HEARING WAS HELD IN WHICH TESTIMONY WAS RECEIVED THAT IDENTIFIED UNMET TRANSIT NEEDS, HOWEVER, THE BOARD FINDS THAT THE UNMET TRANSIT NEEDS ARE NOT REASONABLE TO MEET.

**Ruettgers-Martin: Ayes: Patteson, Ruettgers, Roberson, Eckroth, Martin.
Noes: None. Absent: None. Motion carried.**

7. BOARD BUSINESS

A. Approval of Almondale Park Cell Tower Agreement, Resolution #03-11

Planning and Construction Director Colon Bywater requested that the Board of Directors review the proposed agreement related to a cell tower in Almondale Park and approve Resolution #03-11 approving the agreement. BOARD APPROVED RESOLUTION #03-11 APPROVING THE AGREEMENT.

**Roberson-Eckroth: Ayes: Patteson, Ruettgers, Roberson, Eckroth, Martin.
Noes: None. Absent: None. Motion carried.**

B. Award of Bid for RiverLakes Ranch Community Park Restrooms, Resolution #09-11

Planning and Construction Director Colon Bywater updated Board Members regarding the timeline for development of RiverLakes Ranch Community Park. Directors were requested to approve Resolution #09-11 awarding the bid for RiverLakes Ranch Community Park restrooms. BOARD APPROVED RESOLUTION #09-11 AWARDING THE BID.

**Roberson-Eckroth: Ayes: Patteson, Ruettgers, Roberson, Eckroth, Martin.
Noes: None. Absent: None. Motion carried.**

C. Award of Bid for Equipment, Structures and Furnishings for RiverLakes Ranch Community Park, Resolution #12-11

Planning and Construction Director Colon Bywater requested that Board Members approve Resolution #12-11 awarding the bid for equipment, structures and furnishings for RiverLakes Ranch Community Park. BOARD APPROVED RESOLUTION #12-11 AWARDING THE BID.

**Ruettgers-Roberson: Ayes: Patteson, Ruettgers, Roberson, Eckroth, Martin.
Noes: None. Absent: None. Motion carried.**

D. Award of Quote for RiverLakes Ranch Community Park Playground Equipment, Resolution #11-11

Planning and Construction Director Colon Bywater requested that Board Members approve Resolution #11-11 awarding the quote for playground equipment for RiverLakes Ranch Community Park. BOARD APPROVED RESOLUTION #11-11 AWARDING THE QUOTE.

**Ruettgers-Eckroth: Ayes: Patteson, Ruettgers, Roberson, Eckroth, Martin.
Noes: None. Absent: None. Motion carried.**

E. Discussion and Direction Regarding Prop 84 Grant Application

Planning and Construction Director Colon Bywater requested direction from the Board of Directors relating to potential projects for Proposition 84 grant fund application. BOARD GAVE DIRECTION TO REAPPLY FOR FUNDING FOR THE POLO COMMUNITY CENTER AND LOOK FOR ANY OTHER PROJECT THAT MIGHT BE FAVORABLE TO THE GRANT GRADING CRITERIA.

F. Award of Request for Proposal for Auditing Services, Resolution #10-11

Business Director Ron Lundy requested that Board Members approve Resolution #10-11 awarding the request for proposal for auditing services to Roberts & James, Certified Public Accountants. BOARD MEMBERS APPROVED RESOLUTION #10-11.

**Eckroth-Ruettgers: Ayes: Patteson, Ruettgers, Roberson, Eckroth, Martin.
Noes: None. Absent: None. Motion carried.**

G. FY 2011-2012 Budget Overview and Discussion

General Manager David McArthur provided an overview of the FY 2011-2012 budget.

8. CORRESPONDENCE

- NOTICE OF PUBLIC HEARING ON FY 2011-2012 LAFCO PRELIMINARY BUDGET
- MEMORANDUM FROM CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

9. STAFF REPORTS

- A. General Manager Report – Classification Study Overview
Human Resources Director Esther Gonzales presented a PowerPoint overview of a job classification study.
 - B. Marketing Report
 - C. Capital Improvement Projects
 - D. Financial Report
 - E. Personnel Report
 - F. Recreation Program Reports
Daddy/Daughter Dance
 - G. Training Report
- REPORTS RECEIVED AND FILED

10. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda
THERE WERE NO BOARD MEMBER COMMENTS.

11. EXECUTIVE SESSION – ADJOURNED TO EXECUTIVE SESSION AT 6:56 P.M.

- A. Request for Executive Session Regarding Claim – Janie Randle,
Government Code 54956.9

RECONVENED FROM EXECUTIVE SESSION

- A. Request for Executive Session Regarding Claim – Janie Randle,
Government Code 54956.9
Claim was rejected.

12. ADJOURNMENT

The meeting was adjourned at 7:01 p.m. to the next Regular Meeting of the Board of Directors of North of the River Recreation and Park District scheduled on April 18, 2011.

**Eckroth-Roberson: Ayes: Patteson, Ruetters, Roberson, Eckroth. Noes: None.
Absent: Martin. Motion carried.**

Minutes to be approved at Board
Meeting held on April 18, 2011.

Elaine Bush, Clerk of the Board

David McArthur, General Manager

Stuart Patteson, Chairperson