



# North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308  
TUESDAY, FEBRUARY 22, 2011, 5:30 P.M.**

## **SUMMARY OF PROCEEDINGS**

**1. CALL TO ORDER:** BOARD MEETING CONVENED BY CHAIRPERSON PATTESON AT 5:42 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**  
PATTESON; RUETTIGERS; MARTIN. BOARD MEMBER BOBBIE ROBERSON ARRIVED AT 5:58 P.M.

**BOARD MEMBER ABSENT**  
ECKROTH

**STAFF PRESENT**  
BUSH; BYWATER; GIBBS; GONZALES; GRISSOM; LUNDY;  
MCARTHUR; PEREZ

**LEGAL COUNSEL**  
SHELLY MAURER

**PUBLIC PRESENT**  
NONE

**3. FLAG SALUTE:** CHAIRPERSON PATTESON LED THE FLAG SALUTE

**4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS.

**5. CONSENT AGENDA**

**A. Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Ruettgers-Martin: Ayes: Patteson, Ruettgers, Martin. Noes: None. Absent: Eckroth, Roberson. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held January 18, 2011**

Request by Clerk of the Board of Directors to approve the minutes from the January 18, 2011 Regular Board Meeting. BOARD APPROVED MINUTES.

**Ruettgers-Martin: Ayes: Patteson, Ruettgers, Martin. Noes: None. Absent: Eckroth, Roberson. Motion carried.**

**C. Receive and File Bills and Invoices**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Ruettgers-Martin: Ayes: Patteson, Ruettgers, Martin. Noes: None. Absent: Eckroth, Roberson. Motion carried.**

**D. Award of Bid for Bleachers for Polo Community Park, Resolution #04-11**

Request from Planning and Construction Director to award bid for bleachers at Polo Community Park. BOARD AWARDED BID.

**Ruettgers-Martin: Ayes: Patteson, Ruettgers, Martin. Noes: None. Absent: Eckroth, Roberson. Motion carried.**

**E. Authorization to Apply to the State of California Department of Transportation for FTA Section 5310 Grant Funds for Replacement Vehicles, Mobile Radios and Network Server Replacement, Resolution #06-11**

Request from Transportation Supervisor Joe West to authorize staff to apply to the State of California Department of Transportation for FTA Section 5310 Grant Funds. BOARD AUTHORIZED THE GRANT APPLICATION.

**Ruettgers-Martin: Ayes: Patteson, Ruettgers, Martin. Noes: None. Absent: Eckroth, Roberson. Motion carried.**

**F. Advisory Ratification of Construction Change Orders**

Request from Planning and Construction Director Colon Bywater for ratification of construction change orders in the amount of \$101,575 related to additional grading, bleacher pads, and transformer and associated work for maintenance building connection at Polo Community Park and \$5,305 related to manhole and re-grade of walks against block walls at Silver Oak Park. BOARD RATIFIED CONSTRUCTION CHANGE ORDERS.

**Ruettgers-Martin: Ayes: Patteson, Ruettgers, Martin. Noes: None. Absent: Eckroth, Roberson. Motion carried.**

**6. BOARD BUSINESS**

**A. Approval of Almondale Park Cell Tower Agreement, Resolution #03-11**

Planning and Construction Director Colon Bywater requested removal of this item from the agenda pending further review of the agreement.

**B. Approval of Lease Financing for RiverLakes Ranch Community Center and Gymnasium, Resolution #05-11**

Board Member Steve Ruetters left the board room after recusing himself from discussion and action relating to this agenda item. Business Director Ron Lundy then requested that the Board of Directors approve Resolution #05-11 accepting the proposed lease purchase financing with CSDA Finance Corporation for the RiverLakes Ranch Community Center and Gymnasium and authorizing the General Manager to enter into lease and project fund agreements after District's legal counsel approval as to form. BOARD APPROVED RESOLUTION #05-11.

**Roberson-Martin: Ayes: Patteson, Martin, Roberson. Noes: None. Absent: Eckroth. Abstain: Ruetters. Motion carried.**

**C. Resolution in Support of FY 2010-2011 Midyear Budget Requests, Resolution #07-11**

Business Director Ron Lundy presented the FY 2010-2011 Midyear Budget Requests and solicited approval of Resolution #07-11 revising the 2010-2011 Annual Budget to reflect a net increase in Board Contingency in the amount of \$71,717 (due to 2009-2010 budget carryover and property tax revenue) and a net increase in the CIP Reserve in the amount of \$76,348 (due to 2009-2010 CIP budget carryover). BOARD APPROVED RESOLUTION #07-11 REVISING THE 2010-2011 ANNUAL BUDGET.

**Ruetters-Martin: Ayes: Patteson, Ruetters, Roberson, Martin. Absent: Eckroth. Noes: None. Motion carried.**

**D. General Overview of FY 2011-2012 Budget**

General Manager David McArthur provided a summary of the FY 2010-2011 Budget and updated Board Members regarding the Governor's budget proposal and its impact to the District's 2011-2012 budget preparation.

**7. CORRESPONDENCE**

THERE WAS NO CORRESPONDENCE.

**8. STAFF REPORTS**

**A. General Manager Report**

Board Members were provided, for their information and review, proposals submitted by auditing firms to provide auditing services to the District.

**B. Marketing Report – Website Demonstration**

Marketing Director Roger Perez provided a preview of the District's new website currently under construction.

**C. Capital Improvement Projects**

- D. Financial Report
  - E. Personnel Report
  - F. Recreation Program Reports
    - CTSA Quarterly Report
    - Santa's Breakfast
    - Registration Report
  - G. Training Report
- REPORTS RECEIVED AND FILED

**9. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda  
THERE WERE NO BOARD MEMBER COMMENTS.


**10. ADJOURNMENT**

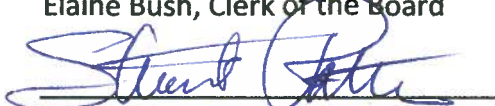
Adjourn to the next Regular Meeting of the Board of Directors of North of the River  
Recreation and Park District scheduled on March 21, 2010.

BOARD ADJOURNED THE MEETING AT 6:45 P.M.

Minutes to be approved at Board  
Meeting held on March 21, 2011.

  
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David McArthur, General Manager

  
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Elaine Bush, Clerk of the Board

  
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Stuart Patteson, Chairperson