



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308
TUESDAY, FEBRUARY 21, 2012, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON RUETTGER AT 5:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

RUETTGER; ROBERSON; PATTESON; MARTIN

BOARD MEMBERS ABSENT

ECKROTH

STAFF PRESENT

BUSH; BYWATER; GONZALES; GRISSOM; LUNDY; MCARTHUR;
PEREZ; VOIGT

LEGAL COUNSEL

PAT OSBORN

PUBLIC PRESENT

NONE

3. FLAG SALUTE: CHAIRPERSON STEVE RUETTGER LED THE FLAG SALUTE.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS.

5. CONSENT AGENDA

A. Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Patteson-Roberson: Ayes: Ruettgers, Roberson, Patteson, Martin.

Noes: None. Absent: Eckroth. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held January 17, 2012

Request by Clerk of the Board of Directors to approve the minutes from the January 17, 2012 Regular Board Meeting. BOARD APPROVED MINUTES.

Patteson-Roberson: Ayes: Ruettgers, Roberson, Patteson, Martin.

Noes: None. Absent: Eckroth. Motion carried.

C. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Patteson-Roberson: Ayes: Ruettgers, Roberson, Patteson, Martin.

Noes: None. Absent: Eckroth. Motion carried.

D. Approval of Bills Over Policy Limit

The Accounts Payable Clerk requested approval of bills exceeding policy limit related to CAPRI workers' compensation coverage and CAPRI liability and property coverage.

Patteson-Roberson: Ayes: Ruettgers, Roberson, Patteson, Martin.

Noes: None. Absent: Eckroth. Motion carried.

E. Advisory Ratification of Construction Change Order

Request from Planning and Construction Director Colon Bywater for ratification of a construction change order related to the removal of an old concrete irrigation line at RiverLakes Ranch Community Park. BOARD RATIFIED CONSTRUCTION CHANGE ORDER.

Patteson-Roberson: Ayes: Ruettgers, Roberson, Patteson, Martin.

Noes: None. Absent: Eckroth. Motion carried.

6. BOARD BUSINESS

A. Discussion and Direction Regarding Revised Lease Agreement with Night Terror Productions, LLC

A request to amend a lease agreement relating to use of Rosedale Park by Night Terror Productions, LLC was presented to Board Members for discussion and direction. AFTER DISCUSSION, STAFF WAS DIRECTED TO PROVIDE ADDITIONAL INFORMATION RELATED TO THE REQUEST.

B. Resolution in Support of Midyear Budget Requests for FY 2011-12,

Resolution #05-12

Business Director Ron Lundy presented the FY 2011-12 Midyear Budget Requests and recommended approval of Resolution #05-12 revising the 2011-12 Annual Budget to reflect additional carryover funds and revenue and a budget appropriation for retirement payouts resulting in a net Board Contingency decrease of \$149,814. There were no recommended changes to the CIP Fund Reserve. BOARD ADOPTED RESOLUTION #05-12 APPROVING THE FY 2011-12 MIDYEAR BUDGET REQUESTS.

Roberson-Martin: Ayes: Ruettgers, Roberson, Patteson, Martin.

Noes: None. Absent: Eckroth. Motion carried.

C. General Overview of FY 2012-13 Budget

General Manager David McArthur provided a mid-year analysis of the FY 2011-12 Budget and updated Board Members regarding the Governor's FY 2012-13 budget proposal and its impact to the District's budget preparation.

D. Discussion Regarding District Direction

Over the years, various board and staff workshops have been conducted to determine goals and direction for the District. As a result, a "direction setting" document was developed that identified specific project areas and related goals in support of those project areas. At tonight's meeting, General Manager David McArthur updated Board Members on the current status of those goals. Both board and staff agree that with new challenges and anticipated staff changes facing the District, it is important to discuss and update District goals and direction. Toward that end, a board and staff workshop will be scheduled in June.

7. STAFF REPORTS

A. General Manager Report

General Manager David McArthur inquired regarding Board Member interest in nominating individuals for the CARPD Annual Awards Program and provided information regarding special district educational opportunities.

B. Marketing Report

C. Capital Improvement Projects

D. Financial Report

E. Personnel Report

F. Recreation Program Reports

Quarterly Report

CTSA

Special Events

Mother/Son Dance; Daddy/Daughter Dance

End of Year Reports

Adult Soccer; Adult Softball

G. Training Report

REPORTS RECEIVED AND FILED

8. BOARD MEMBER COMMENTS

COMMENTS RECEIVED FROM BOBBIE ROBERSON REGARDING THE MOTHER/SON DANCE; COMMENTS RECEIVED FROM STUART PATTESON REGARDING ASSISTANT PARKS AND RECREATION DIRECTOR'S RETIREMENT PARTY; COMMENTS WERE RECEIVED FROM DANA MARTIN RELATING TO THE ACCOMPLISHMENTS NOTED IN THE "DIRECTION SETTING" DOCUMENT.

9. ADJOURNMENT

The meeting was adjourned at 6:31 p.m. to the next Regular Meeting of the Board of Directors of North of the River Recreation and Park District scheduled on March 19, 2012.

Minutes to be approved at Board Meeting held on March 19, 2012.

Elaine Bush, Clerk of the Board

David McArthur, General Manager

Steve Ruetters, Chairperson